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|  | **WALBERTON PARISH COUNCIL****INCLUDING FONTWELL AND BINSTED**Parish Council Office, The Pavilion, The Street,Walberton, Arundel, West Sussex, BN18 0PJTel: 01243 554528email:clerk@walbertonpc-pc.gov.ukwww.walberton-pc.gov.uk |

**DRAFT – NOT YET CONFIRMED**

**MINUTES OF THE MEETING OF THE WALBERTON PARISH COUNCIL PLANNING COMMITTEE HELD IN THE PAVILION AT 6.30 pm ON TUESDAY 24 JULY 2018.**

**389/18 Attendance and apologies**

 In attendance: Cllrs Moores, Mrs Clark, Mrs Lewis, Mrs English.

 A. Peppler – Clerk.

 Absent: Cllr Camerer Cuss.

**390/18 Election of Vice Chairman**

 Cllr Mrs Lewis was proposed as Vice Chairman by Cllr Mrs Clark and seconded by Cllr Moores. Cllr Mrs Lewis accepted the appointment.

 Resolved: Cllr Mrs Lewis be appointed as Vice Chairman. In the absence of the Chairman she presided over the meeting.

**391/18 Declaration of interest in items on the agenda**

 None.

**392/18 Confirmation of Minutes**

The minutes of the Planning Committee meeting of 12 June 2018 were confirmed as a true record of the business transacted. The cancellation of the meeting of 3 July 2018 owing to not being quorate was recorded.

**393/18 Public questions**

 One member of the public was present. No questions asked.

**394/18 Update of actions agreed at last meeting**

The Clerk updated the meeting on the 2 items agreed at the last meeting as shown on the agenda.

**395/18 Planning applications**

1. The comments recorded in respect of planning applications WA/50/18/PL and WA/54/18/TC on the agenda for 3 July 2018 were noted.

 2. For consideration at this meeting.

 1. WA/49/18/TC. Amendment - The White Cottage, West Walberton Lane, Walberton. Demolition & erection of single dwelling. Comment by 16 August 2018.

 Resolved: No objection, but reference is to be made with respect to tree cover as per original comment.

 2. WA/59/18/HH. 27 Pound Road, Walberton. Single storey rear & side extensions, new front porch, new door to ground floor east elevation & loft conversion. Comment by 16 August 2018.

 Resolved: No objection.

**396/18 Planning decisions**

 The planning decisions made by Arun District Council as detailed on the agenda were noted.

**397/18 A27 Arundel Bypass**

1. The Clerk reported that a meeting between parish council members and Highways England had been arranged for 7 August 2018.

 2. The Clerk referred to a minute from the Full Council meeting of 17 July 2018 (377/18/2) in which it had been resolved in principle, depending on the rules, to provide support. He had spoken with SSLAC and had been advised that the financial rules governing such matters were such that it was not possible to make such a payment. He had written to individual concerned. Cllr Mrs English said that this was not what had been agreed at the Full Council meeting and that the matter should have been referred back to Full Council for a decision to be made. The Clerk accepted that he had been too hasty in informing the individual without doing so and apologised to the meeting for his error. He had since spoken with the Internal Auditor who had given advice on how such financial support could properly be made.

**398/18 Parish Clerk’s briefing 15 June 2018**

Cllr Mrs Lewis reported that she had attended the briefing. It was planned to send out the consultation on the methodology in July, but nothing had yet been heard. It is clear that ADC for not following their schedule and there is only a two-week deadline.

**399/18 Langmead’s Field**

 No report to receive

**400/18 Welbeck site**

 A letter had been received from a parishioner who had met with a surveyor working on behalf of Dandara whose brief was to look specifically at the treeline and hedgerow along Wandleys Lane, in same area proposed for the Welbeck entrance (*which has been rejected*).

**401/18 Neighbourhood Plan & Review**

Cllr Mrs Lewis said that, until the committee knows ADC’s housing number methodology, it cannot start looking at numbers itself.

**402/18 Highways and Traffic**

 1. The WSSC Strategic Transport Investment Programme Stakeholder Engagement June 2018 was noted.

2. An email had been received from Paul Donald, the Network Rail sponsor for the project to upgrade Yapton Level Crossing. In it he proposed setting a up a meeting with key stakeholders in the area to explain the work schedule, ideally 6 or 7 September 2018. The proposed dates are A Thursday and Friday, which are not convenient for members to attend.

 Agreed: The Clerk to reply to say that 3, 5, 10 or 12 September, which are Mondays and Wednesdays, would be more convenient.

**403/18 JWAAC**

 Nothing to report.

**404/18 SDNP**

 It was noted that WPC does not have any funds due from the South Downs National Parks ‘Community Infrastructure Levy’ at present.

**405/18 Conservation issues**

Nothing to report.

**406/18 Correspondence**

 1. An email from Ms Jan Halsted of 12 June 2018 had been received regarding HGV’s using Lake Lane and Yapton Level Crossing. The outcome of the consultation is awaited.

 2. A letter from Mr Blumer regarding a request for yellow lines along The Street was noted.

 3. A letter was received from Mrs Howell suggesting a footpath from the entrance of Avisford Golf Club to Hedgers Hill be considered, and a request for a 20mph speed limit along The Street. Cllr Mrs Clark said that the footpath suggestion could be raised with Wates, who are the developers for Tuppers Field. The Community Speedwatch Team should have data on the speed of vehicles using The Street.

**407/18 Quotes and payments**

The meeting approved payment of one cheque (443) as per a draft list prepared by the Clerk.

**408/18 Any other business**

1. Cllr Mrs Clark asked whether WPC wanted to follow up Linden’s leaflet with a residents’ email. It was agreed it should.
2. Cllr Mrs Clark said the West Walberton Lane mini-group was working on improvements and asked that they report on progress.

**250/18 Date of next meeting**

The meeting agreed that the meeting scheduled for 14 August 2018 be cancelled owing to members’ being unavailable.

The next meeting will be on Tuesday 4 September 2018. The following meeting will be on Tuesday 25 September 2018.

Signed………………………………………………… Date………………………………………

 Chair