|  |  |
| --- | --- |
| Logo  Description automatically generated with low confidence | **WALBERTON PARISH COUNCIL****INCLUDING FONTWELL AND BINSTED**Parish Council Office, The Pavilion, The Street,Walberton, Arundel, West Sussex, BN18 0PJTel: 01243 554528email: clerk@walberton-pc.gov.uk[www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**TO: ALL MEMBERS OF THE PARISH COUNCIL**

**YOU ARE SUMMONED TO ATTEND THE MEETING OF THE PARISH COUNCIL WHICH WILL BE HELD AT 7.00pm ON TUESDAY 18 JANUARY 2022 IN THE PAVILION FOR THE PURPOSE OF TRANSACTING THE BUSINESS SET OUT IN THE AGENDA BELOW.**

**PLEASE NOTE**

**Members of the public are welcome to attend the meeting. Current Covid social distancing guidance will be complied with. Limited participation will be available via Zoom – contact the Clerk for details.**

Signed: Date: 13 January 2022

Peppler – Clerk

**AGENDA**

**1. Record of attendance and apologies**

**2. Declarations of interest in items on the agenda**

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

a) the item they have the interest in

b) whether it is a pecuniary, personal and/or prejudicial interest

c) the nature of the interest

d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

**3. Confirmation of minutes**

 To confirm the minutes of the Full Council Meeting of 9 November 2021.

**4. Councillor vacancy**

 To consider appointment for co-opted councillor.

**5.** **To receive reports from Arun District Council** Cllrs Dendle, Roberts and Mrs Catterson

**6.** **To receive a report from West Sussex County Council** Cllr Bence

**7.** **Public questions (max 15 minutes)**

 To consider questions from members of the public on items on the agenda.

**9. Planning Committee**

 1. To receive an update and to note the date of the next meeting on 25 January 2022.

2. Councillor questions.

**10. General Purposes Committee**

 1. To receive the draft minutes of the General Purposes Committee of 16 November 2021 (previously circulated), and to note the date of the next meeting on 8 February 2022.

 2. Councillor questions.

**11. Finance & Legal Committee**

 1. To receive the draft minutes of the Finance & Legal Committee meeting of 11 January 2022 and to note the date of the next meeting on 26 April 2022.

 2. To consider a recommendation to transfer £10000 from General Reserves to the POP Specific Reserve.

 3. Councillor questions.

**12. Budget**

To approve the budget and agree the Precept for the financial year 2022 / 2023.

**13. Playcentre trustee**

 To appoint Trustee to the Community Play Centre.

**14. Policies**

To consider adoption of the following revised policies as recommended by the Financial & Legal Committee:

* + - To review Standing Orders.
		- To review the Privacy Policy.
		- To review the Information Security Incident Policy.

**15. Business activity**

To review business activity as per the business activity sheet and note recent update.

**16. A 27 Arundel Bypass**

To receive an update and agree actions.

**17. Community Resilience including Climate Change and Flooding**

To receive a report (item held over from last meeting). Cllrs Skillicorn & McAuliffe

**18. To receive additional reports**

1. Village Hall Cllr Titmus

 2. Community Play Centre Clerk

3. Allotments Cllr Ratcliffe

4. Walberton & Binsted CofE School Cllr Skillicorn

5. Police Liaison Clerk

6. Communications – web site, emails, social media                                  Cllr Vawer

7. WalBinFont Cllr Mrs Clark

**19. Google analytics** Cllr Mrs Clark

**20. Arun District Council parish briefings** Cllr Mrs Clark

**21. Fontwell land transfer – Fontwell Meadows**

1. To receive update. Cllr Ratcliffe

 2. To approve signing by the chairman, vice chairman and clerk, the licence for Dandara to work on our land.

**22. Traffic calming**

 To consider options for a Speed Indicator Device. Cllr McElvogue

**23. Queen’s Platinum Jubilee**

 To give further consideration to celebration events.

 1. Queen’s Jubilee Big Lunch Cllr Ratcliffe

 2. Queen’s Canopy – plant a tree.

**24. Cricket square**

 To consider request from Walberton Cricket Club to re-lay the playing field cricket square

**25. Staff matters**

To appoint one councillor to the HR Committee.

**26. Correspondence received**

To note variouscorrespondence relating to the A27 Grey route.

 To note correspondence from residents regarding the graffiti and felling of the leylandii tree at the back of the Pavilion.

**27. To approve quotes and payments**

**28. Any other business**

**29. Date of next meeting**

To confirm the date of the next meeting as 7.00pm Tuesday 8 March 2022.