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|  | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email: clerk@walbertonpc-pc.gov.uk  www.walberton-pc.gov.uk |

**TO ALL MEMBERS OF THE PLANNING COMMITTEE – You are summoned to attend a meeting of the PLANNING COMMITTEE at 6.30pm on Tuesday 12 November 2019 in the Pavilion for the purpose of transacting the business set out in the agenda below.**

Signed: Date 7 November 2019

Parish clerk

**AGENDA**

**Standing items**

**1. Record of attendance and apologies**

**2. Declaration of interest in items on the agenda**

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

a) the item they have the interest in

b) whether it is a pecuniary, personal and/or prejudicial interest

c) the nature of the interest

d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

**3. Confirmation of Minutes**

To confirm the minutes of the Planning Committee meeting of 24 September 2019 was a true record of the business transacted.

**4. Public questions (max 15 minutes)**

To consider questions from members of the public on items on the agenda.

**5. Updates of actions agreed at last meeting**

Minute 433/19. Clerk - Follow up letter sent to Luis Silva (Developer Services for Southern Water).

Minute 434/19. Clerk – Planning decision recorded on ADC planning portal.

Minute 436/19. Clerk – Objection recorded on ADC planning portal.

Minute 437/19.2 Clerk – Invitation to JWAAC meeting on 22 October declined with request to be invited to the following meeting.

Minute 438/19. Clerk – Extract of minutes sent to solicitor. Fontwell Green Committee emails and documents sent to Cllr Vawer for Andrew Titmus.

Minute 452/19. Clerk – J&R Computers advised of email problems.

**6. Planning applications**

1. Considered out of meeting.

2. For consideration this meeting.

1. WA/97/19/PL. Mill Ball, Binsted Lane, Arundel. 1 replacement dwelling. Comment by 14 Nov 2019.

2. WA/99/19/CLP. St Marys Churchyard, Walberton. Application for a Lawful Development Certificate for a Proposed development - Concrete surface of existing path. Comment by 19 Dec 2019.

3. WA/101/19/L. 5 Goodacres, Arundel Road, Fontwell. Listed building consent for the conversion of existing detached garage into ancillary annexe accommodation for a dependent relative. Comment by 21 Nov 2019.

**7. Planning decisions**

1. WA/71/19/CLE. Walberton Nursery, Yapton Lane, Walberton. Lawful development certificate for the existing 4 No. portable cabins. Approved.

2. WA/74/19/HH. 2 The Ridings, Fontwell. Ground floor extension. Approved conditionally.

3. WA/75/19/PD. Building at Fairmead Farm, Binsted Lane, Binsted. Notification for Prior Approval under Class R for the change of use of agricultural building to workshop & office (B1). Prior approval not required.

4. WA/84/19/HH. Berberis, London Road, Fontwell. Installation of wooden fence and driveway gate to replace hedge. Approved conditionally.

5. WA/85/19/HH. 20 Henty Close, Walberton. Proposed loft conversion, new dormer and alterations to front entrance porch (The application may affect the setting of a Listed Building). Approved conditionally.

6. WA/86/19/PL. Walberton Baptist Church, The Street, Walberton. Variation of condition imposed on planning reference WA/54/17/PL relating to condition No.4 - alternative surface water drainage scheme - This application may affect the character & appearance of the Walberton Village Conservation Area. Approved conditionally.

7. WA/88/19/T. Old Oak, 25 Barnfield Cottages, Wandleys Lane, Walberton. Reduce/remove small branches (50mm diameter) as necessary to achieve a maximum of 1m clearance from overhead cables (telephone and insulated electricity). Reduce/remove small branches (50mm diameter) as necessary to achieve a maximum of 2m clearance from adjacent built structure (dwelling). Reduce/remove branches as necessary to achieve a maximum of 6m overhead clearance above the carriageway. Approved conditionally.

**8. Neighbouring Parish Applications and updates**

To receive an update.

**9. Highways and Traffic**

1. Highways Working Group Cllr Fisher

1. To receive an update.

2. A27 consultation

1. To receive an update.

2. Elected Representatives Forum minutes 26 Sept.

3. To approve a response – previously circulated.

4. To agree a communication to all Prospective Parliamentary Candidates – previously circulated.

5. To consider and approve, in principle, the securing of legal opinion as and when required.

**10. Fontwell Meadows**

1. To receive a Working Group report. Cllr Vawer

2. To agree terms of reference for the Working Group.

**11. Lane’s End**

**12. Developers liaison working group (Wates/Linden/Pegasus)**

To receive Mrs Claire Lewis’s report.

**13. Green Infrastructure Masterplan**

To receive any report.

**14. Barnham, Eaastergate and Westergate Advisory Group**

To note the BEWAG meeting on 28 November 2019. Cllr Vawer attending.

**15. Southdowns National Park**

To note the SDNP Affordable Housing Supplementary Planning Document (SPD) Consultation Tuesday 24th September 2019 to **Tuesday 19th November 2019.**

Report on SDNP Parishes Workshop 23 Oct 2019 - previously circulated. Cllr Ratcliffe.

**16. Campaign for Rural England**

To note receipt of the Arun District Group Autumn Up-date.

Affordable Housing Seminar 9 November 2019. Cllr Ratcliffe.

**17. Conservation areas**

**18.** **Town and Parish Council Proforma**

**19. Neighbourhood Plan & Review**

1. To receive an update.

2. Grants - To note successful applications: Locality £1,725, Arun DC £5,000 and Locality - technical support for Strategic Environment Assessment, Site assessments and Habitats.

**Other items**

**20. Village gates proposal**

To receive an update

**21. 85 and 85 A Bus Route**

**Final items**

**22. Correspondence**

Email from Alan Allision regarding a document prepared by the Woodland Trust; ‘Planning for Ancient Woodland July 2019.

**23. Quotes and payments**

**24. Any other business**

**25. Date of next meeting**

To confirm the date of the next meeting as 6pm Tuesday 3 December 2019. The proposed date for the following meeting is 28 January 2020.

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