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|  | **WALBERTON PARISH COUNCIL****INCLUDING FONTWELL AND BINSTED**Parish Council Office, The Pavilion, The Street,Walberton, Arundel, West Sussex, BN18 0PJTel: 01243 554528email:clerk@walbertonpc-pc.gov.ukwww.walberton-pc.gov.uk |

**MINUTES OF THE MEETING OF THE WALBERTON PARISH COUNCIL PLANNING COMMITTEE HELD IN THE PAVILION AT 6.00 pm ON TUESDAY 28 MAY 2019.**

**Record of attendance and apologies**

In attendance: Cllrs Ratcliffe, Vawer and Porter.

A.Peppler – Clerk.

Apologies: Cllr Mrs Clark.

Absent: Cllrs Fisher and McElvogue.

**249/19 Election of Committee Chairman and Vice Chairman**

 1. Committee Chairman

 Cllr Porter proposed Cllr Ratcliffe who consented to stand. Seconded by Cllr Vawer.

 Resolved: Cllr Ratcliffe be appointed as Committee Chairman.

 Cllr Ratcliffe chaired the meeting from this point.

 2. Vice Chairman

 Cllr Ratcliffe proposed Cllr Vawer who consented to stand. Seconded by Cllr Porter.

 Resolved: Cllr Vawer be appointed as Vice Chairman.

**250/19 Declaration of interest in items on the agenda**

 None.

**251/19 Confirmation of minutes**

The minutes of the Planning Committee meeting of 30 April 2019 were confirmed as being a true record of the business transacted.

**252/19 Public questions**

 Four members of the public were present.

Question re Item 5. Of the three recently elected Arun district councillors, who will represent Walberton parish and what steps are being taken to build new relationships?

Cllr Ratcliffe replied it is understood that the three councillors will initially share responsibility, but WPC will press for a single point of contact.

Question re Item 9. May a copy of the letter regarding the Communications Strategy received by WPC from Highways England on 16 May 2019 be shared?

The Clerk replied that the letter can be shared, and a copy will be forwarded to the Highways Working Group.

Question re Item AOB. Why does Walberton not enjoy the active representation and participation of a county councillor in parish affairs to the same extent as Arundel? This is detrimental to the parish and will become more so during the new consultation.

Cllr Ratcliffe replied that the WPC county councillor has not been well for several months.

Question re Item 10 – Why do the references to the Lanes End development in the Neighbourhood Plan questionnaire show as it being already approved?

Cllr Ratcliffe replied that it is only Outline Approval has been given and that it may be rejected at the detailed stage. He will refer this to the Neighbourhood Plan Team.

Question re Item 5 & 11. What is the council’s stance on the proposed development at Pigeon House Farm?

Cllr Ratcliffe replied that developers have requested a meeting with WPC which has been declined as WPC does not meet with developers prior to applications being submitted. A meeting between the Neighbourhood Planning Team and developers has been proposed for 7 June which has not yet been accepted. Details of the development are few and WPC cannot comment further at this stage.

**253/19 Updates of actions agreed at last meeting**

The Clerk updated the meeting on actions agreed at the last meeting as per the agenda.

**254/19 Planning applications**

 1. Considered out of meeting

 None.

2. For consideration this meeting

1. WA/36/19/HH. Holly Tree Cottage, The Street, Walberton. Walberton. Proposed first floor rear extension and detached single garage / car port (Resubmission of WA/101/18/HH). This application affects the character and appearance of Walberton Village Conservation Area. Comment by 31 May.

Resolved: No objection.

2. WA/39/19/T. Fir Tree Cottage, The Street. Walberton. Remove deadwood from 1 Ash tree in front of property and Crown Reduction up to 3m to 1 Ash tree at rear of property.

Resolved: No objection.

**255/19 Planning decisions**

 The one planning decision made by ADC as per the agenda were noted.

**256/19 Neighbouring parish applications and updates**

 Nothing to consider.

**257/19 Highways and Traffic**

 1. Highways Working Group

 Dr Davis reported on behalf of the group.

1. Highways England has been briefing various stakeholders in advance of the non-statutory public consultation scheduled for late summer 2019.

2. Following a meeting of the Elected Representatives Forum on 14 March 2019, an unapproved map showing possible route corridors was released on Facebook.The Independent Chair of the Forum has responded to Cllr Mrs Clark's concerns about this matter and this letter has also been posted on Facebook. In Cllr Mrs Clark's absence, the Council may wish to consider a response.

3. Transport for SouthEast (TfSE) is a sub-national shadow transport body that is currently consulting on a proposal to government to acquire statutory powers. HWG brings TfSE to the attention of councillors.

4. HWG would like to meet with the new council at its earliest convenience.

 2. A27

 1. A discussion took place on the current status.

2. Correspondence received from Highways England on 16 May 2019 regarding Community Strategy was noted.

3. A letter from Sandra Fryer and following Facebook post were reviewed, as was Highways England letter to Dr Davis.

4. Nil response from ADC to letter sent 3 May 2019 noted.

3. In view of lack of members present, matter held over to next meeting.

4. In view of lack of members present, matter held over to next meeting.

5. Cllr Vawer raised speeding issues in Arundel Road, Fontwell and suggested the Speedwatch Team be asked to monitor. He will report back with further details re times etc. The Clerk will approach the Speedwatch Team.

**258/19**  **Town and Parish Council Proforma – for review**

The postponement of Arun District Council DPD meeting of 26 May 2019 was noted.

**259/19**  **Neighbourhood Plan & Review**

1. A proposed meeting with prospective developers for Walberton Green field and Pigeon House Farm was noted. The date is 7 June 2019 which has not yet been accepted.

**260/19** **Developers liaison working group (Wates/Linden/Pegasus)**

The Clerk reported on behalf of Mrs Lewis. Linden are conducting a few months of archaeology and will invite the school to engage with what they’ve found. They are meeting with Southern Water to discuss drainage issues. They have also suggested a liaison meeting soon.

**261/19 Green Infrastructure Masterplan**

No report to receive.

**262/19** **SDNP**

No report to receive.

**263/19 CPRE**

 No report to receive.

**264/19 Conservation issues**

 None.

**265/19 Correspondence**

 Correspondence received as per the agenda.

Notification of a Development Control Committee Meeting at 2.30pm on 5 June 2019 regarding application WA/18/19/PL – land adjacent 1 Orchard Way, Fontwell, was received. WPC has already commented on this and it was agreed that it is not necessary to attend the meeting.

**266/19 Quotes and payments**

 The meeting approved the payment of three invoices as per a draft list prepared by the Clerk.

**267/19 Any other business**

 None.

**268/19 Date of next meeting**

The date of the next meeting was confirmed as 6.00pm Tuesday 9 July 2019. The following meeting will be on Tuesday 20 August 2019.

 Signed ………………………………………………………………… Date ……………………………………………..

 Chair