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|  | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email:clerk@walbertonpc-pc.gov.uk  www.walberton-pc.gov.uk |

**TO ALL MEMBERS OF THE PLANNING COMMITTEE – You are summoned to attend a meeting of the PLANNING COMMITTEE at 6.00pm on Tuesday 28 May in the Pavilion for the purpose of transacting the business set out in the agenda below.**

Signed: Date: 23 May 2019

Parish clerk

**AGENDA**

**Record of attendance and apologies**

**1. Election of Committee Chairman and Vice Chairman**

**2. Declaration of interest in items on the agenda**

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

a) the item they have the interest in

b) whether it is a pecuniary, personal and/or prejudicial interest

c) the nature of the interest

d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

**3. Confirmation of Minutes**

To confirm the minutes of the Planning Committee meeting of 30 April 2019 was a true record of the business transacted.

**4. Public questions (max 15 minutes)**

To consider questions from members of the public on items on the agenda.

**5. Updates of actions agreed at last meeting**

200/19 – Clerk – wrote to Community Play Centre, Pre-School and Primary School re parking.

202/19/2 – Comments recorded on ADC portal

206/19 – Clerk – comments recorded on ADC portal.

208/19/2 – Clerk - letter sent to Jackie Follis

211/19 – Clerk – responses to Dandara sent.

219/19 – Clerk – letter sent to Lichfield’s (Pigeon House Farm).

**6. Planning applications**

1. Considered out of meeting.

2. For consideration this meeting.

1. WA/36/19/HH. Holly Tree Cottage, The Street, Walberton. Walberton. Proposed first floor rear extension and detached single garage / car port (Resubmission of WA/101/18/HH). This application affects the character and appearance of Walberton Village Conservation Area. Comment by 31 May.

2. WA/39/19/T. Fir Tree Cottage, The Street. Walberton. Remove deadwood from 1 Ash tree in front of property and Crown Reduction up to 3m to 1 Ash tree at rear of property.

**7. Planning decisions**

1. WA/20/19/HH. 11 Orchard Way Fontwell. Extend existing garage, front and rear with first floor extension over new front porch and canopy. Approved conditionally.

**8. Neighbouring Parish Applications and updates**

To receive an update.

**9. Highways and Traffic**

1. Highways Working Group – to receive an update.

2. A27

1. To receive any update.

2 To note correspondence received from Highways England on 16 May 2019 regarding Communications Strategy.

3.To review letter from Sandra Fryer and following Facebook post, and review Highways England letter to Dr Davis.

4.To note no response from ADC to letter sent 3 May 2019.

3. To consider a proposal by West Walberton Lane Safety Project to install Village Gateway signs.

4. To consider response to WSSC refusal of 20 mph speed limit in The Street.

**10.** **Town and Parish Council Proforma – for review**

To note postponement of Arun District Council DPD meeting of 26 May 2019. Revised proforma date awaited.

**11. Neighbourhood Plan & Review**

1. To note meeting with prospective developers for Walberton Green field and Pigeon House Farm.

**12.** **Developers liaison working group (Wates/Linden/Pegasus)**

To receive a report.

**13. Green Infrastructure Masterplan**

To receive a report.

**14. SDNP**

**15. CPRE**

**16. Conservation issues**

**17. Correspondence**

Christian Lawrence - speeding traffic Eastergate Lane.

Allan Finn – Signage in West Walberton Lane. Forwarded to WWL Safety Project.

**18. Quotes and payments**

**19. Any other business**

**20. Date of next meeting**

To confirm that the next meeting and propose dates for following meetings.

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