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|  | **WALBERTON PARISH COUNCIL****INCLUDING FONTWELL AND BINSTED**Parish Council Office, The Pavilion, The Street,Walberton, Arundel, West Sussex, BN18 0PJTel: 01243 554528email:clerk@walbertonpc-pc.gov.ukwww.walberton-pc.gov.uk |

**MINUTES OF THE MEETING OF THE WALBERTON PARISH COUNCIL PLANNING COMMITTEE HELD IN THE PAVILION AT 6.30 pm ON TUESDAY 29 JANUARY 2019.**

**52/18 Record of attendance and apologies**

 In attendance: Cllrs Mrs Lewis (Chair), Mrs Clark, Mrs English, Ratcliffe, Rogers.

 Clerk – A Peppler.

 Apologies: None – all members present.

**53/18 Declaration of interest in items on the agenda**

 Cllr Rogers declared an interest in agenda item 6.1.1 – WA/89/18/L.

**54/18 Confirmation of minutes**

The minutes of the Planning Committee meeting of 18 December 2018 were confirmed as a true record of the business transacted.

**55/18 Public questions**

No members of the public present.

**56/18 Updates of actions agreed at last meeting**

The meeting was updated on the four actions agreed at the last meeting.

**57/18 Planning applications**

 1. Considered out of meeting

1. WA/89/18/L. 9 Walberton Park, Walberton. Retrospective listed building consent for a replacement 1.19m high privacy screen, affixed to the existing 0.48m high dwarf wall giving a total height of 1.81m to North and West sides of patio. Comment by 13 Jan 2019. Resolved: Confirmed No objection.

2. WA/105/18/L. 3 Forge Cottages, The Street, Walberton. Listed building consent for the replacement of 6 wood frame casement windows with 6 new identical wood frame casement windows to the front of the property. Comment by 13 Jan 2019.

Resolved: Confirmed No objection.

3. WA/110/18/TC. Willow Tree Cottage, The Street, Walberton. Crown reduction to 1 silver birch tree within Walberton Village Conservation area. Comment by 17 Jan 2019. Resolved: Confirmed No objection.

 2. Consideration in this meeting.

1. WA/95/18/RES. Re-notification regarding Land East of Tye Lane. Additional Information for Application for Approval of Reserved Matters for 175 dwellings and associated works pursuant to Outline Planning Permission WA/44/17/OUT. Comment by 8 Feb 2019. Cllr Mrs Lewis to prepare a draft comment for approval.

2. WA/108/18/PD - Cherry Tree Nursery, Eastergate Lane, Walberton. Notification for Prior Approval under Class Q for a Proposed Change of Use of Agricultural Building to 5 dwelling houses (Class C3) & associated works. This

relates to agenda item 9 (Compliance) which is under ADC investigation. Cllr Mrs Clark reported that Environmental Health had been consulted on this application and evidence of habitation is required.

3. WA/109/18/T. Willow Tree Cottage, The Street, Walberton. Crown reduction 1m and crown thin 10% to 1 No. Beech tree. Re-pollard 1 No. Willow tree. Comment by 14 Feb. Resolved: No objection.

4. WA/112/18/CLE. Star Plants, Lake Lane, Barnham. Lawful development certificate for the existing use of the land & associated structures. This application also lies within the parish of Yapton. Comment by 7 Feb 2019. Resolved: Support.

5. WA/113/18/HH. 9 Orchard Way, Fontwell. Two storey rear extension, first floor side extension and conversion of garage to habitable use. Comment by 7 Feb 2019. Resolved: No objection.

6. WA/114/18/HH. 5 Orchard Crescent, Arundel Road, Fontwell. Single storey front extension, internal works and brick-built garage with a pitched tiled roof. Comment by 7 Feb 2019. Resolved: No objection.

7. WA/1/19/PL. Land East of Fontwell Avenue Fontwell. Variation of condition 24 following the grant of WA/22/15/OUT (APP/C3810/V/16/3143095) to read 'No more than 150 units hereby permitted shall be occupied for more than two years lapse from the date of first occupation of the development (whichever is sooner) until the completion of the improvements to the A/27/A29 Fontwell Roundabout shown on Drawing Number 1186-05 REV A - Proposed Roundabout Improvements'. This application also lies within the parish of Eastergate. Comment by 14 Feb 2019. It was agreed that the Clerk would canvas the views of Eastergate and Slindon Parish Councils through their clerks before any comment is drafted.

**58/19 Planning decisions**

Noted.

**59/19 Planning appeal to Secretary of State**

 WA/76/17/PL. WPC had already commented on this application and the appeal was noted.

**60/18 Compliance**

ADC case ENF/27/19 noted. Discussed under Planning Applications 2.2.

**61/19 Neighbourhood Parish Applications and updates**

Cllr Mrs Clark referred to planning application AL/3/19/PL for an additional 25 Taylor Wimpy homes off Nyton Road. Consideration should be given to objecting on the grounds that all inland Arun villages have made their Neighbourhood Plans which include housing numbers. This addition should not be permitted.

Cllr Mrs Clark referred to planning application EG/4/19/PL for recreational space associated with The Croft Medical Centre.

Resolved: Support.

**62/19 Town and Parish Council Proforma – For Review**

Cllr Mrs Lewis reported that the form should be returned to Martyn White as to what WPC allocation should be for our Neighbourhood Plan. A draft to be prepared to take back to ADC. There is a need to find out what ADC want at the meeting of 30 January and make any changes prior to submission.

**63/19 Temporary advertising structures – Walberton Place Care Home**

 No issue to discuss.

**64/19 A27 Arundel Bypass**

 1. Cllr Mrs Lewis to finalise letters to WSCC and ADC for sending by the Clerk.

2. A number of points and questions were discussed to raise. It was agreed to draft three questions for the Elected Members Forum to be sent in advance.

3. A comment on the WSCC webcast will be included in the letter above.

**65/19 Community Play Centre**

Cllr Rogers reported that he was invited to the next CPC meeting on 27 February 2019. The CPC has been made aware of the Full Council’s view on their proposed extension.

**66/19** **Arun Community Infrastructure Levy (CIL) Consultation**

 The Clerk reported that he had forwarded the response.

**67/19 Neighbourhood Plan & Review**

Cllr Mrs Clark reported on the success of the Open Day on 26 January. There were 148 visitors with 26 new emails being added to the email distribution list. The next meeting of the NP team is on Monday 4 February 2019.

**68/19 Tuppers Field (Wates – Linden Homes)**

 Refer to item 57/18 /2.1

**69/18 Tennis Courts**

1. Cllr Mrs Clark reported that the legal process between Wates and Linden Homes is under way.

2. The offer of assistance from Graham and Cherry Williams was noted. It was suggested that a group be formed to find how best to manage the tennis courts. Interest from residents to be invited.

**70/19 Dandara site**

Cllr Mrs Lewis reported that several things need to be considered and that there should be involvement from Fontwell residents. Cllr Mrs Clark reported that the plans for the community building were very good. She suggested that Dandara submit a planning application for the MUGA and build it.

**71/19 Highways and Traffic**

1. A meeting with Boxgrove council on traffic calming had proved very useful. The petition sheets to be scanned and submitted. The next phase of applying for a 20mph speed limit can then proceed.

2. The works on the Yapton Level Crossing had been completed on time.

**72/19 Green Infrastructure Masterplan**

Cllr Mrs Lewis reported that there is a need for a comprehensive view of assets. Peter Brown will be asked to assist. Update to be given at next meeting

**73/19 JWAAC**

Cllr Mrs Clark reported that the next meeting is on 6 February 2019.

**74/19 SDNP**

The Dark Skies event at Midhurst Academy as reported by ADC Cllr Dingemans at the last Full Council meeting was noted.

**75/19 CPRE**

Nothing to report.

**76/19 Conservation issues**

None reported.

**77/19 Correspondence**

 1. Libby Delgano – Clerk to reply on improvements to recreational facilities.

 2. Anne Whitehouse – replies sent regarding privacy screen.

 3. Alan Allison – reply sent regarding Development Control.

**78/19 Quotes and payments**

The meeting approved payment of two cheques (484 and 485) as per a draft list prepared by the Clerk.

**79/19 Any other business**

1. Cllr English suggested that, in the light of recent damage caused by vehicles to the post and rail fencing at the village green, consideration be given to the placing of concrete bollards.

2. Cllr Mrs Clark reported that she has been in correspondence with a new-to-be Binsted resident. His wife is a local councillor and has expressed an interest in joining WPC.

**80/19 Date of next meeting**

The next meeting will be at 6pm on Tuesday 5 March 2019 and the following meeting on 23 April 2019.

Signed ………………………………………………………. Date……………………………………………………..

 Chair