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|  | **WALBERTON PARISH COUNCIL****INCLUDING FONTWELL AND BINSTED**Parish Council Office, The Pavilion, The Street,Walberton, Arundel, West Sussex, BN18 0PJTel: 01243 554528email:clerk@walberton-pc.gov.ukwww.walberton-pc.gov.uk |

**MINUTES OF THE MEETING OF THE WALBERTON PARISH COUNCIL PLANNING COMMITTEE HELD ONLINE AT 7.00pm ON TUESDAY 15 DECEMBER 2020.**

**486/20 Record of attendance and apologies**

In attendance: Cllrs Ratcliffe (Chair), Mrs Clark and Titmus.

 A Peppler – Clerk.

 Apologies: Apologies were received from Cllr Vawer.

 Absent: Cllrs McElvogue and Fisher.

 Two members of the public were present.

**487/20 Declaration of interest in items on the agenda**

 Cllr Titmus declared a personal interest in agenda item 12.

 **488/20 Confirmation of Minutes**

 The minutes of the Planning Committee meeting of 24 November 2020 were confirmed as a true record of the business conducted.

 **489/20 Public questions**

 No questions from members of the public were asked.

**490/20 Updates of actions agreed at last meeting**

 The Clerk updated the meeting on the two actions agreed at the last meeting.

**491/20 Planning applications**

1. Out of meeting.

 WSCC/052/20. The construction of a 1.3km single carriageway with a 3m wide shared cycleway / footway, 2.5m wide central island, one uncontrolled pedestrian crossing with a central island to enable users of the PRoW to cross the carriageway, three roundabouts, provision of hard and soft landscaping, road markings, traffic signals, bus stops, and signalised pedestrian crossings, construction of a substation building; installation of a noise barrier, and associated works. Comment by 15 December 2020. Objection recorded 11 December 2020.

 Resolved: Confirmed objection on the same grounds as detailed in the two objection reports submitted by Barnham & Eastergate Parish Council, which Walberton Parish fully support.

 2. In meeting

 1. WA/59/20/PL. Land east of Tye Lane, Walberton. To consider changes for the re-plan of part of the residential development. Comment by 31 December 2020.

 Resolved: No objection. A request is made for a local connection for affordable housing (as per previous comment).

 2. WA/92/20/HH. 1 Fontwell Close, Fontwell. Retrospective application for the construction of a single storey rear extension. Comment by 10 January 2021.

 Resolved: No objection.

 3. WA/93/20/PL. Tye Lane, Walberton. Alternative access & emergency access along with minor highway works following WA/95/18/RES. This site is in CIL Zone 2 (Zero Rated) as other development. Comment by 10 January 2021.

 Resolved: Object on the grounds that the data provided is questionable. Detailed objection to be prepared for submitting before 10 January 2021.

 4. WA/89/20/PL. Longwall, The Street. Walberton. Various works to various trees within the Walberton Village Conservation area. Comment by 11 January 2021.

 Resolved: No objection.

 **492/20 Planning decisions**

 The five planning decisions made by ADC as per the agenda were noted.

 **493/20 Arun District Council**

 1. Notification has been received concerning the Ford Master Plan. Consultation runs from 9am on 14 December 2020 until 5pm on 14 January 2021. Comments required by 14 January 2021.

 2. Notification has been received regarding planning application F/4/20/OUT: Land at Ford Airfield, Ford. Outline planning application (with all matters reserved except for access) for the development of up to 1500 dwellings. The meeting agreed to wait and view the comments made by Yapton and Ford parishes before considering an ‘out of meeting’ comment by 10 January 2021.

**494/20 Neighbouring Parish Applications and updates**

 Consideration was given to Barnham & Eastergate PC’s Neighbourhood Plan Reg 14.

 Resolved: No objection. The meeting particularly supports the Environment and sustainability polices, emphasising the importance of ES3: The Local Gap / Green Infrastructure Corridor.

 **495/20 Business Plan activity**

 There were no business activities to consider.

**496/20 Highways and Traffic**

 1. Highways Working Group

 Cllr Ratcliffe reported that the group had met informally to discuss matters.

 A meeting with Andrew Griffith MP is being planned for 15 January 2021.

 2. A27 Arundel Bypass

 1. Cllr Ratcliffe reported that the fugitive dust zone is being prepared for the whole parish by a HWG member.

 2. Cllr Ms Clark will circulate the agreed legal brief on Thursday.

 3. Cllr Ratcliffe agreed to draft a letter to WSCC Education Dept to be sent by the Clerk.

 A letter is being drafted to Northern MPs to be sent after 19 January 2021.

 Cllr Ms Clark agreed to set up one hour max online meetings with ABNC, ACT and CPRE.

 4. Angela English is designing a ‘No to Grey’ poster for display.

 5. Cllr Ms Clark reported that Cllr McElvogue had agreed to project manage coordinating actions resulting from the Strategy document.

 3. A29 Bypass

 The council’s objection to WSCC/052/20 had been submitted.

 4. Traffic Calming Working Group

1. No report to receive.

 2. The Clerk’s discussion paper was previously circulated. Cllr Mrs Clark highlighted the data surveys of £250 referred to and proposed that the following four sites be surveyed:

 Barnham Lane north between Choller Farm and the 30mph speed limit.

 Eastergate Lane east between Brookfield Farm and de Vries Nursery

 Yapton Lane south midway between Avisford Golf Club and Blacksmiths Corner.

 West Walberton Lane north along the straight stretch where the cycle route sign is located.

 Resolved: The Clerk to obtain a quote for the four sites to be surveyed and that, if no more than £1000, to authorise progress.

**497/20 Fontwell Meadows**

 Cllr Ratcliffe had nothing to report. The land transfer is ongoing and will happen in the near future.

**498/20 Developers liaison working group (Wates/Linden/Pegasus)**

 Cllr Ratcliffe had nothing to report, but there have been issues regarding noise which have been referred to the site manager. Cllr Ms Clark reported that the developers are finishing the current builds.

**499/20 HELAA**

Cllr Ratcliffe reported that ADC had published their new HELAA report, salient points of which he had circulated. Item to be held over to next meeting.

**500/20 Community Infrastructure Levy trajectory**

 Cllr Mrs Clark reported that an additional 30 houses on the Avisford Grange development will attracted £47,250 CIL funding.

**501/20 BEWAG (Barnham, Eastergate & Westergate Advisor Group)**

No report to receive.

**502/20 Green Infrastructure Masterplan**

No report to receive.

**503/20 Southdowns National Park**

 1. The December newsletter was noted.

 2. Cllrs Ratcliffe and Vawer participated in SDNP West Sussex parish workshop 2 December 2020. Notes were previously circulated.

**504/20 Campaign for the Protection of Rural England (CPRE)**

 No report to receive.

**505/20 Conservation areas**

No report to receive. Cllr Mrs Clark commented that still nothing had been heard from ADC. Cllr Ratcliffe to follow up again.

**506/20 Town and Parish Council Proforma**

Cllr Ms Clark reported that it was resolved at the recent Full Council meeting this item will be renamed ‘Arun District Council parish briefings’ for future meetings.

**507/20 Neighbourhood Plan & Review**

 Cllr Ratcliffe reported that Edward Cousins will be the examiner and documents need to be with him by 25 January 2021, and he will be due to report by 26 February for publishing on 1 March. Any changes will need to be agreed with ADC by 12 March, with the referendum being held on possibly on 6 May.

**508/20 Other updates**

 None.

**509/20 Correspondence**

 Email from Brian Barbary regarding  the proposed development by David Wilson Homes on land in Tye Lane, Walberton.

 Correspondence had been received from ADC concerning the 2021 Census. Cllr Mrs Clark emphasised the importance that WPC takes a key lead in publicising it to residents as this will be invaluable in planning for the future. The meeting agreed this item be referred to the next Full Council meeting.

**510/20 Quotes and payments**

The Clerk presented a draft payment list of fifteen payments for authorisation.

Resolved: To approve the payments as per the draft payment list.

**511/20 Any other business**

Cllr Ms Clark reported that it was necessary for someone on the parish council to take the lead on the Gigabit Broadband voucher scheme. Cllr Titmus agreed to do this.

 The Clerk was asked to send a ‘thank you’ to the children of the Community Play Centre for doing the Advent Trail window in the Pavilion.

**512/20 Date of next meeting**

 The date of the next meeting was confirmed as 7pm on Tuesday 19 January 2021.

 There being no other business, the meeting closed at 8.37pm.

Signed ………………………………………………………………. Date…………………………………………………

 Chair