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|  | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email:clerk@walberton-pc.gov.uk  www.walberton-pc.gov.uk |

**MINUTES OF THE MEETING OF THE WALBERTON PARISH COUNCIL PLANNING COMMITTEE HELD ONLINE AT 7.00pm ON TUESDAY 28 JULY 2020.**

**200/20 Record of attendance and apologies**

In attendance: Cllrs Ratcliffe (Chair), Mrs Clark, Vawer, Porter, McElvogue, and Fisher

**201/20 Declaration of interest in items on the agenda**

None.

**202/20 Confirmation of Minutes**

The minutes of the Planning Committee meeting of 9 June 2020 were confirmed as a true record of the business conducted.

**203/20**  **Public questions (max 15 minutes)**

No questions from members of the public were asked.

**204/20** **Updates of actions agreed in last report**

The meeting was updated on the actions agreed at the last meeting.

**205/20 Planning applications**

1. Considered out of meeting

WA/36/20/HH. Murroes, Dairy Lane, Walberton. Demolition of porch & erection of new, single storey side addition , single storey side/rear addition. Comment by 23 July 2020. No objection with comment that the flint for the extension matches existing flintwork.

Resolved: Confirmed No objection.

2. For consideration this meeting.

1. WA/37/20/HH (amendment). Bronlea, The Street, Walberton. First floor extension to East over existing garage, ground floor extension to South, and detached garage in front garden. Comment by 4 August 2020.

Resolved: No objection.

2. WA/39/20/HH. Pilgrim Cottage and Murroes, Dairy Lane, Walberton. Demolish existing garage and large shed on adjoining properties and replace with semi-detached/linked car ports and garage along joint frontage. Comments by 6 August 2020.

Resolved: Support.

3. WA/41/20/TC. The Mill Cottage, Mill Lane, Walberton. Crown reduction of 1 No. Sophora Japonica height 6m and spread 5.5m. Crown reduction of 1 No. Silver Birch to height 6m and spread 4.5m within Walberton Green Conservation Area. Comment by 8 August 2020.

Resolved: No objection.

**206/20 Planning decisions**

The one planning decision made by ADC as per the agenda were noted.

**207/20** **Neighbouring Parish Applications and updates**

WSCC/036/20. Ford Circular Technology Park, Ford Road, Ford. Application by Grunden Waste Management for demolition of existing building and structures and construction of an energy recovery facility and waste sorting and transfer facility for treatment of municipal, commercial, and industrial wastes, including ancillary buildings, structures, parking, hardstanding, and landscape works. Comment by 9 August 2020.

Resolved: Object. Document detailing objection to be agreed out of meeting for submission.

**208/20** **Business Plan activity**

The on-going Speed Indicator Device project is only current Planning activity.

**209/20 Highways and Traffic**

1. A27 consultation

Cllr Fisher reported that there is no news on preferred route announcement. Permission for more surveys has been requested of some homeowners in Binsted, Walberton and Fontwell, and some houses have been purchased by Highways England. A letter to HE is being drafted to ask why new surveys are necessary, on which properties, and which houses have been bought and under what provisions.

2. Highways Working Group

Cllr Fisher reported that the HWG is proposing that WPC requests 'information sharing', specifically with community groups in Binsted who have more local knowledge of what is happening there. Letters are being drafted for approval.

3. Speedwatch

The Clerk reported that the number of Speedwatch Team volunteers has fallen, and no monitoring has taken place. He has asked for a request for volunteers to come forward via social media.

4. A27 Cycle path

The response to the Council’s enquiry as to the status of the proposed Denmans Lane to Level Mare Lane cycle path from Peter Phillips (Highways England) was previously circulated. He stated that this section of Non-Motorised user route is not funded for design or construction.

5. Other

Parking in Fontwell.

Cllr Vawer referred to his report and photographs of dangerous and inconsiderate parking in Arundel Road, Fontwell, outside the Shell Garage. The Clerk will report this to Sussex Police.

**210/20 Speed Indictor Device**

The Clerk reported on his meeting with Mike Dare (WSCC Highways) and referred to documents previously circulated. The issue of reducing vehicle speed in the parish is wider than just using a SID. He suggested that a working group be set up to look at whether consideration should be given to extending the existing speed limits, suitable SID locations, and other ways of effectively reducing vehicle speeds at identified hotspots. The meeting agreed and the Clerk will take this forward.

**211/10 Fontwell Meadows**

1. To receive a Working Group report.

Cllr Vawer had nothing to report.

2. Update on recent planning applications amendments by Dandara.

Cllr Vawer reported that an extension had been granted by ADC until October.

3. Barnham, Eastergate and Westergate Advisory Group

The planned meeting for 4 August has been rescheduled as a virtual meeting on 13 August 2020.

**212/20 Developers liaison working group (Wates/Linden/Pegasus)**

Cllr Ratcliffe referred to Mrs Claire Lewis’ previously circulated and that Cllr Mrs Shackleton will take over the lead. Groundworks at the Avisford Grange development are now going in at the western end of the site. There has been further correspondence with Southern Water about the drainage works in Avisford Park Road.

Cllr Mrs Clark suggested that new residents moving in the Avisford Grange development receive a welcome letter from the Council. The Clerk will follow up.

**213/20 HELAA**

The meeting agreed that ADC should be reporting back to WPC and that, if nothing had been heard from them, then it should be recorded. Cllr Mrs Clark suggested that the HELAA map should be printed out every six weeks to see if there have been any changes. Cllr Ratcliffe agreed to do this.

**214/20 Green Infrastructure Masterplan**

No report to receive.

**215/20 Southdowns National Park**

The SDNP newsletter for July 2020 (previously circulated) was noted.

**216/20 Campaign for the Protection of Rural England (CPRE)**

No report to receive.

**217/20 Conservation areas**

An email from Martyn White, Principal Conservation, ADC Planning Services to enquiry on ADC’s conservation area review (previously circulated) was noted.

**218/20 Town and Parish Council Proforma**

No report to receive.

**219/20 Neighbourhood Plan & Review**

1. To receive an update.

Cllr Mrs Clark reported that the consultation closes on 14 August 2020. Comments from developers and ADC are awaited.

2. Review of the NP Open Day on 18 July 2020.

Cllr Mrs Clark reported a successful day, with 105 attendees and 58 forms being completed. The posters in the Pavilion windows will be displayed until 14 August.

**220/20 Flooding – Village Hall footpath**

The Clerk reported that a plan had been drawn for works following the exploratory inspection for the cause of the flooding. He has asked for recommendations for a local firm to give an estimate of the cost.

**221/20 Other updates**

1. Cherry Tree Nursery – clarification sought from ADC on compliance of mobile home. No response yet received.

2. Stoneybrook Farm – clarification from ADC on compliance. Response received and circulated. The Clerk will forward photos to ADC.

**222/20 Correspondence**

Two items of correspondence as per the agenda were noted.

**223/20 Quotes and payments**

The Clerk presented a draft payment list of two payments for authorisation.

Resolved: To authorise the payments as per the draft payment list.

**224/20 Any other business**

**225/20 Date of next meeting**

The proposed date of the next meeting is Tuesday 1 September July 2020.

Meeting closed at 8.08pm.

Signed…………………………………………………… Date…………………………………………..

Chair