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| **Logo  Description automatically generated with low confidence** | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**    Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email: [clerk@walberton-pc.gov.uk](mailto:clerk@walberton-pc.gov.uk)  [www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk/) |

**TO:   ALL MEMBERS OF THE PARISH COUNCIL**

**YOU ARE SUMMONED TO ATTEND AN EXTRAORDINARY MEETING OF THE PARISH COUNCIL WHICH WILL BE HELD IN THE PAVILION AT 7.15 pm ON TUESDAY 12 SEPTEMBER 2023 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SET OUT IN THE AGENDA BELOW.**

Signed: Date:  7 September 2023

Stevens – Clerk

**1. Record of attendance and apologies**

**2. Declarations of interest in items on the agenda**

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

a) the item they have the interest in

b) whether it is a pecuniary, personal and/or prejudicial interest

c) the nature of the interest

d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

**4. Confirmation of minutes**

To confirm the minutes of the Annual Parish Council Meeting of 11 July 2023.

**5. Matters arising**

**6. Tennis provision**

An introduction by Colin Piper on the provision of tennis for the new tennis courts.

**7. To receive a report from West Sussex County Council** Cllr Bence

**8.** **To receive reports from Arun District Council** Cllrs McAuliffe, Penycate and Birch

**9.** **Public questions (max 15 minutes)**

**10. Planning Committee**

1. To receive the draft minutes of the Planning Committee meeting of 15 August 2023 (previously circulated) and to note the date of the next meeting on 26th September

2. Councillor questions.

**11. General Purposes Committee**

1. To receive the draft minutes of the General Purposes Committee meeting of 1 August 2023 (previously circulated) and to note the date of the next meeting on 19 September.

2. Councillor questions.

**12. Finance & Legal Committee**

1. To receive the draft minutes of the Finance & Legal Committee meeting of 18 July 2023 (previously circulated) and to note the date of the next meeting on 3 October 2023.

2. Councillor questions.

**13. Council Visions** Cllr McAuliffe

As mentioned during AoB at FC, can we add an agenda item of 'Council Visions' so we can explore long-term goals for adoption such as 'In Bloom' awards, standardised bus shelters throughout the Parish, village pond enhancements or anything else we decide we try and accomplish in the next 4 year.

**14.** **Review of council assets**

Update on registered title deed results.

**15. Avisford Grange tennis courts.**

To note Deed of Transfer.

**16. Policies**

Review of Standing Orders.

**17.** **Business activity**

To review business activity.

**18**. **Community Resilience including Climate Change and Flooding**

**19. Additional reports**

1. Village Hall Cllr Titmus

2. Community Play Centre Cllr Hewson

3. Allotments

4. Walberton & Binsted CofE School Cllr Hewson

5. Police Liaison Clerk

6. Communications – web site, emails, social media          Cllr Vawer

**20. Fontwell Community building**

**21. Staff matters**

Clerk training

Clerk IT equipment

**22. Correspondence**

**23. To approve quotes and payments**

**24. Any other business**

**25. Date of next ordinary meeting of the Parish Council.**

To confirm the date of the next meeting of 7.15pm Tuesday 7 November 2023.