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|  | **WALBERTON PARISH COUNCIL****INCLUDING FONTWELL AND BINSTED**Parish Council Office, The Pavilion, The Street,Walberton, Arundel, West Sussex, BN18 0PJTel: 01243 554528email:clerk@walberton-pc.gov.ukwww.walberton-pc.gov.uk |

**MINUTES OF THE MEETING OF THE WALBERTON PARISH COUNCIL PLANNING COMMITTEE HELD ONLINE AT 7.00pm ON TUESDAY 2 MARCH 2021.**

**97/21 Record of attendance and apologies**

In attendance: Cllrs Ratcliffe (Chair), Vawer, Titmus, Mrs Clark and McElvogue.

 A Peppler – Clerk.

 Two members of the public.

 Apologies: None.

 Absent: Cllr Fisher.

**98/21** **Declaration of interest in items on the agenda**

Cllr Titmus declared a person interest in items 6.1.1, 6.2.4 and item 12.

**99/21 Confirmation of Minutes**

The minutes of the Planning Committee meeting of 19 January 2021 were confirmed as being a true record of the business conducted.

**100/21** **Public questions (max 15 minutes)**

 Ms Emma Tristram asked if the Parish Council would like a meeting with ABNC as suggested at an earlier council meeting. Cllr Ratcliffe replied that the council would like a meeting and that it should take place after a discussion on A27 matters with the barrister on 5 March 23021. Ms Tristram agreed to suggest some after 12 March 2021.

1**01/21** **Updates of actions agreed at last meeting**

 The Clerk updated the meeting on the two actions agreed at the last meeting as per the agenda.

**102/21** **Planning applications**

1. Out of meeting

1. WA/100/20/DOC. Land to east of Fontwell Racecourse Fontwell Avenue, Eastergate. Approval of details reserved by condition imposed under APP/C3810/V/16/3143095 (WA/22/15/OUT) relating to Condition Nos 9 - Public Open Spaces, 10 - hard & soft Landscaping, 11 - protection of retained trees, 19 - Construction Management Plan, 22 - decentralised & renewable energy, 25 - Travel Plan and 26 - Non-Motorised User Audit. Comment by 24 February 2021.

 Resolved: Confirmed no objection.

2. WA/3/21/HH. Ashogle Eastergate Lane Walberton. Single-storey rear extension to detached dwelling. Comment by 25 February 2021.

 Resolved: Confirmed no objection.

3. WA/4/21/CLE. The Old Apple Store, The Street, Walberton. Lawful development certificate for the existing bicycle & bin enclosure facing Walberton Place, access drive as approved under WA/38/17/PL, and installation of Drains, and Gas, Water and Electricity Services. Comment by 25 February 2021.

 Resolved: Confirmed no objection.

 2. In meeting

1. WA/6/21/HH. Snetterton, West Walberton Lane, Walberton. Remove of existing double garage, proposed single- storey extension, revised fenestration. Comment by 4 March 2021.

 Resolved: No objection.

2. WA/9/21/PL. Arun House, Wandleys Lane, Fontwell. Modifications and extension to existing house to provide additional first floor space/additional bedroom and improved quality of downstairs living accommodation. Comments by 18 March 2021.

Resolved: No objection.

3. WA/10/21/TC. The Coach House, The Street, Walberton. Remove the three lowest easterly limbs to 1 Red Oak (T1) and prune back easterly upper canopy spread to approximately 3.5 mtrs. Prune back 1 White Bean (T2) to approximately 2.5 mtrs on the ,easterly canopy Prune back 1 Macrocarpa (T3) to approximately 3 mtrs on the north easterly canopy. Comment by 11 March 2021.

Resolved: No objection.

4. WA/12/21/PL. Land to east of Fontwell Racecourse, Fontwell Avenue, Eastergate. Variation of Condition 1 under WA/48/19/RES relating to approved plans. Comment by 25 March 2021.

Resolved: No objection.

 3.Other

1. Enforcement – ENF/14/21. Little Chef Restaurant Arundel Road Walberton. Alleged Unauthorised Breach of Condition(s) – Litter. Being investigated by ADC.

2. Non-compliance – Cherry Tree Nursery, Eastergate Lane, Walberton (ref applications WA/98/16/CLE and WA/108/18/PD). Note email to ADC Planning on 4 January 2021 regarding number of mobile homes and consider action in light of recent video. The Clerk reported he had sent a further email with the video attached to ADC and sought the support of Cllrs Roberts and Ms Catterson. A response from ADC Planning had been received and circulated.

 Cllr Vawer expressed his disappointment at ADC’s response. The excuse of Covid is lame given that inspection can be achieved without leaving a vehicle.

The Clerk had spoken with Tracey Hedley-Smith at ADC Planning and had been assured that the matter is subject to an ongoing investigation. WPC will be sent a report at its conclusion. The Clerk will follow up further if no progress report is received in two weeks.

**103/21 Planning decisions**

 The seven planning decisions made by ADC as per the agenda were noted.

**104/21 Arun District Council**

There were no relevant documents to noted.

**105/21 Neighbouring Parish Applications and updates**

 The Aldingbourne Neighbourhood Plan Modification Proposal – Consultation 4 February to 1 April 2021 was noted. Cllr Vawer will follow up.

**106/21 Business Plan activity**

 The updated Business Plan activity spreadsheet was noted, particularly the completion of the carpark relining.

**107/21 Highways and Traffic**

 1. Highways Working Group & A27 Arundel Bypass

 1.Cllr Ratcliffe said that the following items would be the update.

 2. The engagement of Norton Rose Fulbright LLP was noted. It was agreed the following would feature in first session with barrister on 5 March.

* FOI requests
* Strategy and communication with residents
* List of questions for Highways England

 3. The postponement of the A27 Elected Reps Forum was noted.

 4. Cllr Ratcliffe reported that an A27 Mitigation list is under consideration.

 5. The meeting agreed that an approach to Isabel Thurston (Green Party) - SDNP Member representing ADC, would be made after the meeting with the barrister on 5 March 2021 through Cllr Mrs Clark.

 6. Cllr Rogers reported on the purchase sites of the ‘No Grey’ banners and requested reimbursement.

 Resolved: To reimburse up to a maximum of £250 nett.

 7. Cllr Mrs Clark briefed the meeting on Monitoring of HE Ground Investigations and recommended that residents keep records of times / dates of any activity that may cause a nuisance.

 8. Cllr Mrs Clark clarified the ‘red and black’ line on HE’s LiDAR imagery. The red line on the imagery is different to the red line of the actual proposed A27 route.

 9. Correspondence.

 1. WPC’s letter to Nigel Lynn at ADC and response that it was forwarded to Highways England and a further response is awaited was noted.

 2. A response had now been received from WSCC in response to WPC’s letter of 17 December 2020 requesting they report on WSCC Education’s Dept view and policy with regard to the consequences of the recently selected preferred route of Grey for the A27 Arundel Bypass, particularly as it affects Walberton & Binsted C of E Primary School, which had been circulated to members.

 3. Highway England’s request to conduct non-intrusive surveys on the playing field between March 2021 and March 2022 was considered.

 Resolved: To grant HE access.

 4. Correspondence from Andrew Griffith MP was noted.

 5. Consideration was given to drafting a letter to northern MP’s.

 Resolved: Not to progress at this time.

3. A29 Bypass

Cllr Ratcliffe reported that Barnham & Eastergate Parish will objecting to the first stages of the planning. Cllr Mrs Clark reported that the consultation period had been extended to 2 July 2021. 4. Traffic Calming Working Group

Cllr McElvogue reported that he is checking for defective / unclear road signs for reporting to WSCC Highways. He expressed concerns about HGV’s being driven through the village in contravention of the HGV weight restriction while drivers are following Google road maps. He is following this up with Google to get this corrected.

The Clerk reported that Obstrada had written proposing dates for the proposed traffic surveys, taking Covid restriction into account. The meeting agreed that the surveys should be done after 21 June 2021.

5. Other

None.

**108/21 Fontwell Meadows**

 Cllr Vawer reported on aMeeting with solicitors (both sides) and Dandara last week. Most points were agreed, and final adjustments are being made to the land transfer document with a view to completing ASAP. Land ownership still needed to be transferred to Dandara at the time of the meeting, which is expected imminently.On the site temporary fencing has been erected to indicate boundaries and tree protection zones. There is general site preparation and tidying.

**109/21 Developers liaison working group (Wates/Linden/Pegasus)**

Cllr Ratcliffe had nothing to report.

**110/21 HELAA**

Cllr Ratcliffe reported that there had been no apparent changes to Walberton Parish. He had requested three amendments, which have yet to be progressed.

**111/21 Community Infrastructure Levy trajectory**

 1. Cllr Mrs Clark reported no changes.

 2. Email from ADC regarding WPC CIL trajectory 2021 and CIL update meeting on Thursday 11 March 2021 was noted.

**112/21 BEWAG (Barnham, Eastergate & Westergate Advisor Group)**

Cllr Ratcliffe reported that the BEWAG meeting’s discussion on the A29 was missed. Several applications straddling the ‘old’ A29 linking the ‘new’ A29 had been submitted. The meeting for tonight had been cancelled.

**113/21 Green Infrastructure Masterplan**

 No report to receive.

**114/21 South Downs National Park**

 1. The January and February newsletters were noted.

 2. The SDNP consultation on the draft Camping and Glamping Technical Advice Note (TAN) with comments by 16 March 2021 was noted.

 3. The SDNP Parking Supplementary Planning Document (SPD) Consultation – opportunity to comment on amended draft SPD by 18 March 2021 was noted.

**115/21 Campaign for the Protection of Rural England (CPRE)**

 The CPRE February update was noted.

**116/21 Conservation areas**

Kevin Owen’s response to Cllr Ratcliffe’s email regarding the renewed focus on reviewing and updating conservation areas and highlighting the importance of updating the Conservation Area was noted.

**117/21 Arun District Council parish briefings**

 The next briefing is on 11 March 2021.

**118/21 Neighbourhood Plan & Review**

Cllr Ratcliffe reported that the examiner’s report had been delayed. The timings need to be moved forward one week, expect for the date of the Referendum.

**119/21 Other updates**

 None.

**120/21 Correspondence**

 Email from Eric Wilkinson regarding litter in West Walberton Lane from development off Sunny Corner was noted. The Clerk has responded with advice.

 Numerous emails from parish councils regarding WSALC service provision were noted.

 Email from a resident regarding Cherry Tree Nursery was noted. The Clerk has followed this up with ADC Planning.

 Cllr Mrs Clark reported on receiving three emails via ‘Have My Say’ thanking WPC for the work it does, one seeking clarification on HELAA, and one planning enquiry.

**121/21 WSALC service provision**

 Cllr Ratcliffe introduced this as an additional agenda item requiring urgent council attention, namely the withdrawal the provision of services by Sussex , Surrey Association (SSALC) of Local Councils from 31 March 2021, and the decision by West Sussex Association (WSALC) to purchase these services from Hampshire (HLC) without consultation.

 Cllr Mrs Clark referred to earlier circulated emails and briefed the meeting on the WSLAC AGM on 25 February 2021, which had 149 voting members. 4 resolutions were put forward, of which 93% of voting members were in favour. A discussion took place to agree what should be supported. Cllr Mrs Clark proposed the following motion:

* To support the WSSALC ad hoc steering group to establish a new board who have put forward some eminently sensible objectives and voting for new board members to be appointed.
* At the next ADALC meeting on 5th March to vote for Martin Beaton, Aldingbourne PC chairman to be our representative on the WSALC board.
* Not to support for now the proposal from WSALC Board member Tony Nicklen asking for support for another WSALC General Meeting with a view to dissolving the company and reverting to an Association.

A vote was held by way of a show of hands. The motion was carried.

Resolved: To support the above proposal and recommend it to a Full Parish Council meeting.

**122/21 Quotes and payments**

The clerk presented a draft payment list of seven payments for authorisation.

 Resolved: To authorise the payment as per the draft payment list.

**123/21 Any other business**

None.

**124/21 Date of next meeting**

The date of the next meeting was confirmed as 7.00pm Tuesday 20 April 2021.

There being no other business, the meeting closed at 8.59pm.

Signed……………………………………………………………… Date………………………………………………………..

 Chair