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| Logo  Description automatically generated with low confidence | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email: [clerk@walberton-pc.gov.uk](mailto:clerk@walberton-pc.gov.uk)  [www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**TO: ALL MEMBERS OF THE PARISH COUNCIL**

**YOU ARE SUMMONED TO ATTEND THE ANNUAL MEETING OF THE PARISH COUNCIL WHICH WILL BE HELD IN THE PAVILION AT 7.15 pm ON TUESDAY 11 JULY 2023 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SET OUT IN THE AGENDA BELOW.**

**PLEASE NOTE**

**Members of the public are welcome to attend the meeting. Limited participation will be available via Teams – contact the Clerk for details.**

Signed: Date: 6 July 2023

Peppler – Clerk

**1. Record of attendance and apologies**

**2. Declarations of interest in items on the agenda**

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

a) the item they have the interest in

b) whether it is a pecuniary, personal and/or prejudicial interest

c) the nature of the interest

d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

**3. Confirmation of minutes**

To confirm the minutes of the Annual Parish Council Meeting of 6 June 2023.

**4. Matters arising**

**5. To receive a report from West Sussex County Council** Cllr Bence

**6.** **To receive reports from Arun District Council** Cllrs McAuliffe, Penycate and Birch

**7.** **Public questions (max 15 minutes)**

**8. Councillor vacancies**

To consider filling current councillor vacancies by co-option.

**9. To appoint members to serve on Committees and to consider other committees that may be required**

**10. Planning Committee**

1. To note that the meeting of 27 June 2023 was not quorate.

2. Councillor questions.

**11. General Purposes Committee**

1. To receive the draft minutes of the General Purposes Committee meeting of 13 June 2023 (previously circulated), and to note the date of the next meeting on 1 August 2023.

2. Councillor questions.

**12. Finance & Legal Committee**

1. To consider any issues.

2. To note the next meeting on 18 July 2023.

3. Councillor questions.

**13.** **Review of council assets**

Update on registered title deed results.

**14. Policies**

To review the below policies

* + Data Protection Policy
  + Grant Awarding Policy.

**15.** **Business activity**

To review business activity.

**16**. **Community Resilience including Climate Change and Flooding**

**17. Arun District Council parish briefings**

**18. Fontwell Community building**

**19. Staff matters**

**20. Correspondence**

**21. To approve quotes and payments**

**22. Any other business**

**23. Date of next ordinary meeting of the Parish Council.**

To confirm the date of the next meeting of 7.15pm Tuesday 12 September 2023.