**MINUTES OF A MEETING OF WALBERTON PARISH COUNCIL HELD IN THE PAVILION, WALBERTON, ON TUESDAY 30th SEPTEMBER, 2014 AT 7.00 P M**

**Present:** Councillors Mrs May (Chair) Mrs Sargeant, Mrs Clark, Mrs Norton,

 Siragher, Roddham.

**In attendance:** 13 members of the public

 District Councillor Dingemans

**35214** **Apologies for absence**

Apologies were recorded from Councillors Treves and Rogers and

 County Councillor Whittington

**35314** **Declarations of interests**

 Councillor Mrs Clark declared a personal interest in the proposed new

 bus shelter and the Jubilee Arch

**35414**  **Confirmation of the minutes**

The minutes of the Parish Council meeting held on 29th July, 2014 were approved and signed by the Chairman.

**35514 Matters Arising**

1. The Clerk has asked the GoodWood Workshop for a quotation to

supply a new bus shelter.

1. Councillor Roddham is still trying to arrange a meeting with a web

designer for the village site

**35614 Report from West Sussex County Council**

No report available

**35714 Report from Arun District Council**

Councillor Dingemans reported:

 At a meeting of the A27 Corridor Feasibility Study Stakeholder

 Reference Group on 27th August an alternative route for the

 Arundel bypass was tabled. This is known as Option B and swings

 south outside the National park boundary and cuts through Avisford

 Park golf course, Yapton Lane and Binsted. A meeting has been called

 by Nick Herbert MP for early next week.

 The SDNPA Centre in Midhurst will be officially opened by the Duke oif

 Kent on 3rd October.

The meeting was adjourned at 7.15 pm for public questions

Mrs Jan Halsted of Todhurst Farm, Lake Lane, asked if the Council had taken any

action following her letter of 28th August. The Chairman advised that the Chair of the Planning Committee had written to the Traffic Commissioner with regard to the concerns of residents in Lake Lane with HGV movements and safety issues. There was little the Council could do other than make representations on behalf of residents

It was agreed that the Council would write to WSCC Highways and ask for a Risk Assessment to be conducted on the number of HGV movements in Lake Lane.

Some parishioners who had been to the public meeting on 29th September about the proposed Arundel bypass said that there was a proposal being out forward to improve the existing route rather than have any bypass.

There were no other questions

The meeting was reconvened at 7.22 pm

**35814 Reports from Committee Chairs**

Planning Committee

1. Councillor Mrs Sargeant presented the minutes of the Planning

Committee meetings held on 2nd September, 2014.

There were no questions

1. The next meeting has been re-scheduled for 21st October with the

combined Neighbourhood Plan meeting

Finance Committee

 The next meeting will be on 14th October at 6.00 pm

General Purposes Committee

 The next meeting will be on 28th October 2014

**35914 Reports from other Organisations**

Joint Downland Area Committee

 Councillor Roddham had attended the meeting on 22nd September but

 there was little to report. Reported crime in Walberton is up on last

 year

 Walberton Task Force

 no report available. Councillor Mrs Sargeant advised that Mr. Richard

 Stillwell would be planting some replacement trees in the Jubilee

 Wood.

Allotments

Councillor Rogers submitted the attached report

Parish News

 Nothing to report

Village Hall

 Councillor Rogers submitted the attached report

Community Playcentre @ Walberton

 This will be discussed later

Flood Task Force

 Councillor Mrs Sargeant and the Clerk had met with a representative

 from Landbuild concerning work on Barnham Lane ditches that is the

 subject of an Operation Watershed grant. No real progress was made

 and further talks will be held with WSCC Highways.

Police Liaison

No report available

**36014 Community Play Centre**

 The chairman read a statement (copy attached) giving an update.

 Councillor Roddham asked for some details from the lease sub

 committee meeting and this will be supplied by the Chairman.

 The draft lease was considered by Councillors and some small

 amendments are being suggested for clause 1.26 and clause 6

 Mr. P. Youatt who is advising the Council reminded Councillors

 that before the lease can be considered complete and go forward for

 approval for signature a scale plan of the footprint, a plan of agreed

 services routes, building schedule and schedule of works need to be

 made available from the contractors.

The Parish Council will need to appoint a surveyor.

The mixed poplar tree will now be removed at CP@W expense.

**36114 Correspondence received**

1. E-mail from Local Works
2. It was noted that it is now legal for agendas to be sent by e-mail
3. A proposal is being submitted to Government to allow Parish Councils to sell any electricity that they generate. Agreed that Walberton would support this proposal.
4. Walberton Cricket Club has applied to have improvements carried out at its own expense on the cricket square. It was resolved that this work may proceed.
5. Arun District Council has advised that the developer of the Holly Tree site has applied to have the entrance named Holly Tree Grove and a site plan was submitted showing the proposed names of the houses. Councillors would prefer to see the entrance named Holly Tree Close and a new name for Holly House as there were other nearby homes with Holly as part of their name and it was considered that there could be some confusion.

**36214 Other relevant business**

1. Neighbourhood Plan – Councillors agreed that this should in future be an agenda item on Full Council meetings. The attached report was submitted by Councillor Mrs Clark chair of the Plan team.
2. Councillor Roddham reported that the Village web site was currently down as the hosting fee had not been paid. He has requested a copy of the original invoice so that payment can be arranged
3. Councillor Siragher asked if there had been any progress with the CCTV project., The Clerk advised that he had held a meeting but no plans have yet been received.
4. Councillor Mrs May reported that dog fouling is still a problem
5. The Clerk reminded Councillors that when all the final pieces of the CP@W lease are available and in place a special meeting will be called confirm the details and arrange signing.

**36314 Date of next meeting**

 The next meeting of the Parish Council will be held on 25th

 November, 2014

 Signed…………………………………. Dated…………………………..

 Chairman of the Council