



**WALBERTON PARISH COUNCIL
INCLUDING FONTWELL AND BINSTED**

Parish Council Office, The Pavilion, The Street,
Walberton, Arundel, West Sussex, BN18 0PJ

Tel: 01243 554528

email: clerk@walberton-pc.gov.uk

www.walberton-pc.gov.uk

To all members of Walberton Parish Council – You are summoned to attend a meeting of the Parish Council in The Pavilion 7.15 pm on Tuesday 16 January 2024 for the purpose of transacting the business set out below.

PLEASE NOTE

Members of the public are welcome to attend the meeting. Limited participation will be available via Teams – contact the Clerk for details.

Signed: C Stevens – Clerk

Date: 11 January 2024

AGENDA

1. Record of attendance and apologies

2. Declarations of interest in items on the agenda

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial interest
- c) the nature of the interest
- d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

3. Confirmation of minutes

To confirm the minutes of the Full Council Meetings of 12 September 2023, 7 November 2023 and the Extraordinary Meeting of 1 August 2023.

4. Matters arising

5. To receive a report from West Sussex County Council

Cllr Bence

6. To receive reports from Arun District Council

Cllrs Penycate, Birch & McAuliffe

7. Public questions (max 15 minutes)

8. Planning Committee

- a. To receive the draft minutes of the Planning Committee meeting of 28 November 2023 (previously circulated) and to note the date of the next meeting on 6 February 2024.

- b. Councillor questions.
- c. To consider requesting Grampian conditions to be applied to all planning applications resulting in increased numbers of dwellings until appropriate infrastructure is provided

9. General Purposes Committee

- a. To receive the draft minutes of the General Purposes Committee meeting of 14 November 2023 (previously circulated) and to note the date of the next meeting on 30 January 2024.
- b. Councillor questions.

10. Finance & Legal Committee

- a. To receive the draft minutes of the Finance & Legal Committee meeting of 9 January 2024 (previously circulated) and to note the date of the next meeting on 16 April 2024.
- b. Councillor questions.

11. Tree Preservation Orders (TPO)

12. Playing Field Path

To finalise and agree when the works are to commence.

13. Highways, Transport and Planning at WSCC

To consider the questions they have asked in relation to how they communicate with Councils, previously circulated by email.

14. Budget

To approve the budget and set the precept for the financial year 2024/2025

15. Business activity/ Infrastructure Projects – CIL Funding

To review business activity and consider projects for CIL money.

16. Additional reports

- | | |
|--|----------------------|
| a. Local Transport Infrastructure | Cllr McAuliffe |
| b. Village Hall | Cllr Titmus |
| c. Allotments | |
| d. Walberton & Binsted CofE School | Cllr Hewson & Vawer |
| e. Police Liaison | PCSO Caroline Wilson |
| f. Communications – web site, emails, social media | Cllr Vawer |

17. Staff matters

- a. Clerk training
- b. Clerk IT equipment

18. Correspondence

19. To approve quotes and payments

To consider any quotes and approve payments retrospectively.

20. Any other business

21. Date of next ordinary meeting of the Parish Council.

To confirm the date of the next meeting of 7.15pm Tuesday 5 March 2024.