



**WALBERTON PARISH COUNCIL
INCLUDING FONTWELL AND BINSTED**

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TO ALL MEMBERS OF THE FINANCE & LEGAL COMMITTEE – You are summoned to attend a meeting of the FINANCE & LEGAL COMMITTEE at 6.30pm on TUESDAY 30 JULY 2019 in the Pavilion for the purpose of transacting the business set out below.

Signed:

Date: 25 July 2019

A. Pepler. Parish Clerk.

AGENDA

Record of attendance and apologies

1. Election of Committee Chairman and Vice Chairman

2. Declarations of interest in items on the agenda

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial interest
- c) the nature of the interest
- d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

3. Confirmation of minutes

To confirm the minutes of the Finance & Legal Committee meeting of 4 April 2019 as being a true record of the business transacted.

4 Update on items agreed at last meeting

Minute 169/19/2. Clerk – Public Sector Deposit Fund account applied for.
Minute 172/19. Highways Working Group set up.

5. Public questions (max 15 mins)

To consider any questions from members of the public.

- 6. Finances**
 1. To note the bank statement as at 30 June 2019
 2. To note current accounts as per current accounts workbook.
 3. To note the current account less the total amount in Reserves.

- 7. Public Sector Deposit fund**

To note the successful application for a Public Sector Deposit fund and initial deposit of £25,000,

- 8. Budget**

To review the budget for the first quarter ending 30 June 2019.

- 9. Reserves**

To note the current reserves position and commitments.

- 10. VAT**

To note a VAT refund in May for £1912.14.

- 11. Policies / Business plan**

- 12. Data Protection**

SharePoint training.

- 13. Staff matters**

Feedback on staff training.

- 14. Quotes and payments**

- 15. Any other business**

- 16. Date of next meeting**

To agree the date of the next meeting and following meeting.

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