



**WALBERTON PARISH COUNCIL
INCLUDING FONTWELL AND BINSTED**

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**MINUTES OF THE MEETING OF THE GENERAL PURPOSES COMMITTEE HELD IN THE
PAVILION AT 6.30pm ON TUESDAY 26 NOVEMBER 2019.**

- 513/19 Record of attendance and apologies**
In attendance: Cllrs Mrs Clark (Chair), Ratcliffe, Vawer, Mrs Shackleton and Porter.
A. Pepler – Clerk.
Apologies: Apologies were received from Cllr Stevens.
- 514/19 Declaration of interests in items on the agenda**
None.
- 515/19 Confirmation of Minutes**
The minutes of the General Purposes Committee meeting of 15 October 2019 were confirmed as a true record of the business conducted.
- 516/19 Public questions**
No members of the public were present.
- 517/19 Updates on actions agreed at last meeting**
The meeting was updated on actions agreed at the last meeting as per the agenda.
- 518/19 Sub Committee reports**
Cllr Mrs Clark updated on Walbinfont on behalf of Cllr Stevens. A productive meeting was held on 4 November. Cllr Mrs Shackleton has agreed to work with Cllr Stevens in leading, and other members of the sub-committee. There are now nine members on the team. A Walbinfont 2020 email address will be created. The next meeting will be on 9 December 2019. Cllr Mrs Clark suggested that tickets for the music night in July next year be sold online. The Clerk was asked to enquire with Nat West about creating a separate events bank account and Cllr Vawer to investigate sales via our web site.
- 519/19 Environment**
1. Green matters.
1. Cllr Porter updated the meeting that several issues regarding benches have been highlighted. He recommended that one on the playing field, one on the verge on Maple Road and one by the Village Hall be removed. The bench in the play area needs attention. Several trees need to have ivy removed. Stinging nettles by the cricket nets need cutting back.

2. It was agreed that the Clerk would ask John Bentley to quote for grinding out the stump of the dead tree in Maple Parade and prune the tree by the bus stop and on the corner of The Street and Maple Parade. His views are to be sought regarding moving the plaques at trees by the village pond and opposite the shops in Maple Parade which have become embedded in the trees. He is also to be asked to look at the damaged tree on the west side of the playing field.

3. Cllr Mrs Shackleton reported on the builders on the Linden site (Tuppers Field) apparently working close to the protected oak trees and the moving of the protective fencing. Concern about the trees on the northern boundary that they might become unstable was raised with Cllr Porter. After a discussion it was agreed to monitor the situation and that no other action is required at this time.

2. Op Watershed.

1. Cllr Mrs Clark reported that the flooding on Eastergate Lane is getting worse and that Cllr Stevens liaises with Mrs English as a matter of urgency.

2. The flooding in Barnham Lane was noted. Three residents had reported it without a resolution, but Cllr Mrs Clark informed our WSCC Highways contact who promptly arranged for clearing the blockages. The situation needs to be monitored and suggested that WSCC and Environment Agency be contacted on three-monthly basis to clear. She also suggested that Sue Furlong be contacted for further Op Watershed funding for the culvert under Barnham Lane. The Clerk was asked to email Ms Anne Nicholson again.

520/19

Walberton Task Force

Peter Brown reported that the Task Force met last week to tidy The Pound before winter. It is planned to meet in the village car park on 3 December 2019 to sweep up leaves. Cllr Ratcliffe will enquire whether they can see to ivy on trees by the fence, and the Pittosporum and Buddleia.

521/19

Pavilion maintenance

1. The Clerk updated the meeting on the recent electrical repairs, pathway security lights and leaking roof repairs. Painting of the hallway is necessary.

2. The Clerk's proposal for office and outside shed refurbishment at a cost of £757 + vat was considered.

Resolved: To accept the proposal and authorise purchase.

Cllr Mrs Clark suggested that consideration be given to turning the outside toilet (currently not used) into a storage area. The Clerk was asked to seek advice from Darren Rollings.

3. Cllr Mrs Clark recommended consideration be given to the purchase of a projector screen. After a discussion it was agreed that a fixed, electrically operated screen is appropriate.

Resolved: To purchase the appropriate projector screen. The Clerk to ascertain size and cost.

522/19

Playing field / carpark

The Clerk reported on the recent purchase of plastic solar powered lighting for the pathway beside the play area. They were well received by residents, but the council was disappointed that several of the lights were subjected to vandalism within a short time. It was agreed that such lighting is beneficial and that more robust lights should be considered. Cllr Mrs Clark recommended metal framed solar lighting would be appropriate.

Resolved: To purchase 6 metal framed solar lights as recommended.

523/19

Village Green and pond

Cllr Porter reported that Cllr Stevens has been in touch with the enquirer regarding their request for a new orchard tree.

524/19

Play area

The Clerk reported that this month's inspection report is due shortly. There was nothing else to report.

- 525/19 Rights of Way**
 1. The receipt of an amendment owing to a drafting error relating to the upgrade of Footpath 342 to a Bridleway was noted. The representation period will end on 13 January 2020. Peter Brown had submitted his comments expressing concerns that the footpath is extremely wet and that use by horses will cause it to become almost impassable by walkers and cyclists. He advises that WPC recommends to WSCC that the order not be made unless and until the route of the footpath has been upgraded so that it is accessible to all users throughout the year.
Resolved: Objection to be lodged as per Peter Brown’s comments.
 The Clerk was asked to forward WPC’s objection to Arundel Town Council.
- 526/19 Communications**
 1. Cllr Vawer updated the meeting that there have been more subscribers to the emailing list. All communication aspects are doing well.
 2. The time and date of the proposed Councillors’ Surgery was agreed as 10am to 12.30pm on Saturday 22 February 2020. As well as local councillors from ADC and WSCC, and the new Sussex Police PCSO, it was agreed the invitation would be extended to the new MP when known after the General Election on 12 December 2019.
 Cllr Mrs Clark suggested the PCSO could use the opportunity to do some property post code marking.
- 527/19 Correspondence**
 Cllr Ratcliffe reported email correspondence from Christian Lawrence expressing concerns about speeding traffic in Eastgate Lane, to which he had responded. This will be added to the next planning meeting.
 Cllr Porter gave details of the community resilience meeting to be held in Yapton on 11 December and Cllr Vawer agreed to add this to the December newsletter.
- 528/19 Quotes / payments**
 1. The meeting considered a quote from Perfect Petals to maintain the area around the village pond 1/10/19 through to 30/9/20. The cost will be the same as the previous year.
Resolved: To accept the quote.
 2. The Clerk presented a draft payment list of seven invoices for authorisation.
Resolved: To authorise payment of invoices as per the draft payment list.
- 529/19 Any other business**
 None.
- 530/19 Date of next meeting**
 The date of the next meeting was confirmed as 18 February 2020. The proposed date of the following meeting is 24 March 2020.

Signed.....
 Chair

Date.....