



**WALBERTON PARISH COUNCIL  
INCLUDING FONTWELL AND BINSTED**

Parish Council Office, The Pavilion, The Street,  
Walberton, Arundel, West Sussex, BN18 0PJ

Tel: 01243 554528

email: [clerk@walbertonpc.org.uk](mailto:clerk@walbertonpc.org.uk)

[www.arun.gov.uk/walberton](http://www.arun.gov.uk/walberton)

**DRAFT - NOT YET CONFIRMED**

**MINUTES OF THE MEETING OF THE GENERAL PURPOSES COMMITTEE OF  
WALBERTON PARISH COUNCIL HELD AT 6.30 PM IN THE PAVILION ON TUESDAY 22  
AUGUST 2017.**

- 368/17 Record of attendance and apologies**  
In attendance: Cllrs Mrs Clark (Chair), Strickland, Rogers, Mrs Lewis, Moores, and Mrs English.  
Apologies: Apologies were received from Cllr Mitchell, which were accepted.
- 369/17 Declaration of items on the agenda**  
Cllr Mrs Clark declared an interest in agenda items 22 (Fontwell notice board) and 25 (Bus shelter - Barrow Row).
- 370/17 Confirmation of Minutes**  
The minutes of the general Purposes Committee meeting of 27 June 2017 were confirmed and duly signed by the Chair as being a true record.
- 371/17 Public questions**  
None.
- 372/17 Update on actions agreed at last meeting**  
264/17 - Clerk. Outside Interests have installed the new back door to the Pavilion.  
265/17 - Clerk. Letter of thanks to Richard Stillwell sent.  
267/17 - Clerk. Revised advertising for hiring on web sites.  
268/17 - Clerk. The documents only said that the hedge had to be maintained. The Pre-school will direct their request to the Community Play Centre  
276/17 - Clerk. Letter to the occupants of Cissbury, The Street, Walberton, delivered.
- 373/17 Councillor resignation**

The resignation of Cllr Mrs Wallsgrove (vice chair) was noted.

**374/17**

**Election of vice chair**

Cllr Mrs Clark proposed Cllr Mitchell, who had accepted *in absentia*. He was seconded by Cllr Mrs Lewis.

Resolved: Cllr Mitchell was unanimously elected as Committee vice chair.

**375/17**

**Sub-Committee reports**

Green Matters

1. Terms of reference for the sub-committee were agreed. It will be responsible for reporting back on the Playing field, Village green and pond, trees, hedgerows and Public Rights of Way.

2. As a result of Cllr Mrs Wallsgrove's resignation, Cllr Mrs Lewis agree to sit on the sub-committee until November, when Cllr Strickland will take over. Cllr Mrs Clark proposed that a non-councillor is co-opted to sit on the sub-committee in an advisor capacity.

Agreed: Clerk to ask the Tree Warden (Mr Brian Bailey) to sit on the sub-committee.

3. The Clerked reported that he had not received any proposals yet regarding the requested croquet field. Until these are submitted for consideration, it cannot be progressed.

Walbinfont 2018

Cllr Mrs Lewis reported that a provisional date for the event is either 28 July, 18 or 25 August 2018, subject to Willy Austin being available.

**376/17**

**Walberton Task Force**

Cllr Rogers reported that some upkeep on The Pound and on the blocked footpath at the rear of 'Ashleigh' is being arranged.

**377/17**

**Community Resilience**

The Clerk reported that Andrew Gardiner, clerk for Yapton PC, had suggested that Walberton, Climping and Ford Parish Council's meet with Yapton to compare suggestions and ideas. He has asked Walberton PC for available dates, which have been passed on to him. A meeting date has yet to be agreed.

**378/17**

**Tree Warden**

No report received

**379/17**

**Sussex Police**

1. Cllr Mrs English reported that no crimes were reported in the parish.

2. Cllr Strickland reported that an article on Speedwatch had been published in the latest Parish News and by email on 'have-my-say'. 2 people had expressed an interest in being part of the team. The week of action is due to commence 4 September and of the 14 members of the team, 5 have responded to take part that week.

3. Cllr Strickland reported that the Speedwatch Co-ordinator's meeting of 20 August 2017 was cancelled. A new date will be set, possibly for February 2018.

**380/17 Pavilion maintenance**

Cllr Mrs Clark reported that the application for grant funding from Sport England had been unsuccessful. She has not had an opportunity to pursue other sources of funding, which have significantly decreased. Those left are inundated with applications. Cllr Strickland had agreed to take back grant funding on behalf of WPC.

The Pavilion back door had been replaced, partly with £508 of JDAC (now JWAAC) funding.

Agreed: Clerk to take photo of the back door and send it to JWAAC with a letter of thanks.

**381/17 Playing field / carpark**

1. The Clerk reported on the Barnham Trojans goal store. Their proposal for a wire cage type store had been rejected. Currently details of a wooden fence store more in keeping with the look of the playing field to be sited where the old Red Cross hut stands are awaited. Until a satisfactory agreement is reached, the current arrangements for storing the goals will remain in place.

2. The Clerk reported that the owners of Tuppens Field have been notified of a branch of a tree on their land is resting on top of the cricket nets. They have replied to say that it will be dealt with later this week.

3. Cllr Strickland suggested that a recycling bin is put in the car park, as most of the rubbish that is put in the Veolia bin could be recycled.

Agreed: Clerk to investigate with Arun District Council and Veolia.

4. Agreed: Clerk to ask Arun District Council to add the new dog bin to their dog waste collection list and to investigate a liner that fits.

**382/17 Play area**

The Clerk reported that he had not received July's inspection report. This month's inspection report is expected shortly.

**383/17 Village pond and green**

1. New damage had been reported to the post and rail fence at the green.

Agreed: Clerk to ask Mr Terry Aldridge to repair.

2. The Clerk reported that Arun District Council had been informed of the state of disrepair to their waste bin on the south side of the green.

**384/17 Allotments**

Cllr Rogers reported that Darryl Hobden, Local Access Ranger, has access to the allotments gate. There is a waiting list of 7. Liability insurance, which is for the Allotment Day this coming Sunday, has been arranged and is for 12 months. He reported that the gate to the allotments has dropped on its hinges which causes difficulty when closing it.

Agreed. Clerk to ask Richard May to check and assess repair.

**385/17 Village Hall**

Cllr Strickland reported on behalf of Cllr Mitchell on Mary Kendrick's abrupt departure and that Mrs Jean Strickland is acting manager in the interim. Interviews for a new manager have been held and a decision is pending. The main hall is being repainted this coming week and further renovations will be done when funds become available. Broadband, and Wi-Fi for customer use is being installed. A review of pricing, which has not been done for 5 years, will be undertaken. The hall is having an Open Morning on 2 September to which everyone is invited, at which it is hoped that contributions in time and money will be made.

**386/17 Music night**

Cllr Mrs Lewis reported on the success of the event, which raised about £1300 for POP.

**387/17 Fontwell Village afternoon**

Cllr Mrs Clark reported that the event was a tremendous success, which raised about £400 for Home Farm Trust. There was a lot of interest expressed in proposals for Open Space in Fontwell and in other planning proposals for the parish.

**388/17 Open Gardens money**

Cllr Mrs Clark reported that the event had raised £1254.53 for the Council, which is for additional seating and/or picnic tables for the playing field.

Agreed: Clerk to approach Goodwood Workshop for suggestions and costing for picnic tables.

**389/17                      Fontwell noticeboard**

Photos of a proposed noticeboard was circulated and approved, with an estimated cost of between £500-£600.

Agreed: Clerk to approach Goodwood Workshop to submit a quote with a view to undertaking the work.

**390/17                      Lightsource income**

Cllr Mrs Clark reported that £5069.96 had been received and that it had been previously resolved by Full Council that Lightsource income would be used for Pavilion refurbishment. There is no other funding for this work currently available. Double windows and door for the parish office is a priority, along with double glazed windows and rear door for the hall, new heaters and general painting. This will need to be finalised.

Agreed: Clerk to approach Warren Vaughan to quote for painting.

**391/17                      Rights of Way**

1. Cllr Rogers reported that work recommended by Darryl Hobden, Local Access Ranger, will be done in September.
2. Clerk reported that Daryll Hobden had sent an email to introduce himself.
3. Cllr Mrs Clark reported that two options had been put forward for Footpath FP350 in the Wates planning application for Tupper's Field; an upgrade for cyclists, and possible funding for an upgrade to a bridleway. These have not yet been put forward for consultation.

**392/17                      Bus shelter - Barrack Row**

The new noticeboard for the bus shelter will be put up this coming Friday.

**393/17                      Jubilee benches**

Cllr Strickland showed a photo of the bench that had collapsed. It is a bench which is not owned by WPC and it is not known where it came from. Cllr Mrs Clark suggested that this be mentioned in the Parish News, and that perhaps someone might like to sponsor a new bench.

**394/17                      Quotes / payments**

Payment to D Aldridge was approved for repairs to the post and rail fencing at the village green and in the village car park, erecting the

new dog bin in The Street opposite the village car park, and for clearance of miscellaneous items behind the Pavilion.

**395/17 Correspondence**

1. Cllr Mrs Clark reported that a resident had enquired as to the whereabouts of the fingerpost at the bottom of Tye Lane, which she was able to say had gone for refurbishment.
2. Cllr Mrs Clark reported that SALC had circulated a survey in to Citizenship and Civil Rights. It will be time consuming to complete.  
Resolved: Not to take part in the survey.

**396/17 Any other business**

1. Clerk reported that a letter had been received from Arun District Council will be terminating the provision of website facilities and hosting by 31 March 2018. WPC will need to make alternative arrangements for a new website.  
Action: Clerk to circulate the letter and the Website Position Report of January 2017 by Process Matters2 to all councillors.

**397/17 Date of next meeting**

6.30pm Tuesday 17 October 2017.

Signed.....  
Date.....  
Chair