

**DRAFT MINUTES SUBJECT TO APPROVAL BY THE COUNCIL**

**MINUTES OF A MEETING OF WALBERTON PARISH COUNCIL HELD IN THE  
PAVILION, WALBERTON, ON TUESDAY 26<sup>th</sup> JANUARY 2016 AT 7.00 P M**

**Present:** Councillors Siragher (Chair), Camerer Cuss, Rogers, Strickland, Moores,  
Mrs Clark, Mrs Wallsgrove, Ms English.

**In attendance:** District Councillor N Dingemans  
County Councillor D Whittington  
Mrs J Parsons – prospective new Councillor  
Mr P Youatt – Vice Chair NPSG

**04216 Apologies for absence**  
None recorded

**04316 Declarations of interests**  
Councillor Mrs Clark declared an interest in the bus shelter

**04416 Confirmation of the minutes**  
The minutes of the meeting held on 24<sup>th</sup> November, 2015 were approved  
and signed by the Chairman.

**04516 Matters Arising**  
There were no matters arising from the minutes for further discussion

**04616 Co-option of a new Councillor**  
Mrs Jenny Parsons was co-opted as a new Councillor on a proposal  
by Councillor Camerer Cuss seconded by Councillor Strickland with all  
in favour.  
Councillor Mrs Parsons was appointed to serve on the Planning  
Committee.

**04716 Report from West Sussex County Council**  
County Councillor Whittington reported that the road from Walberton  
Green to Lake Lane was scheduled for resurfacing in the next Financial  
Year. There have been 3 reported incidents of horses being ridden on  
the cycle path and these are being investigated. There is still some  
money in the Community Initiative Fund and he suggested the Council  
apply for a Finger Post refurbishment grant.

**04816 Report from Arun District Council**  
District Councillor Dingemans presented the attached report

The meeting was adjourned at 7.25 for public questions

Mr P Youatt referred to the article in the Parish News relating to fund raising to assist  
the Council in funding a reserve to finance legal and professional assistance in  
fighting future large scale development plans in the Parish. He thought that all  
Parishioners should be contacted with the information on fund raising and not just the  
Parish News subscribers. The Chairman allowed all Councillors to comment on this  
and it was agreed that all parishioners would be contacted in a format similar to the

Neighbourhood Plan newsletters. Delivery would be arranged through the NP volunteers and Councillor Mrs Clark agreed to take the lead and prepare a draft.

The meeting reconvened at 7.38 pm

#### **04916 Reports from Committee Chairs**

##### Planning Committee

Councillor Camerer Cuss presented the minutes, which had already been circulated, of the Planning Committee meetings on the 8<sup>th</sup> December 2015 and 12<sup>th</sup> January 2016.

Councillor Mrs Clark said that she was not for some reason receiving the Planning minutes and asked the Clerk to look into this.

There were no questions.

##### Finance Committee

Councillor Siragher presented the minutes, already circulated. of the Finance Committee meeting held on 18<sup>th</sup> January, 2016.

1. The Council resolved to accept the budget of £53739.00 for 2016-17 as recommended by the Committee.

2. Then Council resolved to set the precept for 2016-17 at £42784.00 as recommended by the Committee. This will equate to £44.11 p.a. for a Band D home.

Councillor Camerer Cuss suggested that it may be worth considering changing the name of the new Neighbourhood Protection Fund, sometime the future, to ensure that the fund is spent only on the planning issues it has been set up for.

3. The Council resolved to accept the committee's recommendation on grant awards and agreed to the additional award of £100.00 to Village Friends whose application had gone to the Village web site in error.

There were no questions

##### General Purposes Committee

Councillor Mrs Clark reported on the meeting held on 19<sup>th</sup> January 2016. The CCTV cameras/signs have now been ordered. Work on the second of the Operation Watershed grants has been completed.

There are now 12 volunteers who have completed the on-line Community Speedwatch test – Kevin Durban Jackson and Richard Strickland are registered co-ordinators. So far 10 trees have been offered for the Community Orchard project as well as 2 new benches. John Bentley will be Orchard Warden. The bus shelter grant has been received but there has been an objection to the placement of the shelter which is delaying the issue of a licence by WSCC.

Councillor Mrs Clark has a meeting arranged to investigate the mole problems on the playing field and play area.

There were no questions

#### **05016 Reports from other Organisations**

Joint Downland Area Committee  
no meeting to report

Walberton Task Force  
Recent work has involved clearing the drainage ditches in Scotland Lane.

Allotments  
nothing to report. The AGM is booked for 7<sup>th</sup> March

Parish News  
News items for the next issue are required by 8<sup>th</sup>/9<sup>th</sup> February

Village Hall  
Councillor Rogers presented the attached report. Councillors agreed that a letter would be sent to the Village Hall Committee informing them that the Council would like to see a defibrillator installed at the Hall.

Community Playcentre @ Walberton  
The issues raised by e-mail will be referred to the Village Hall Committee to action by Councillor Mrs S Wallsgrove.

Flood Task Force  
Two new flood wardens have been appointed

Police Liaison  
Councillor Ms English reported that there had been 5 recent break ins and 2 arson attacks

**05106**

**Neighbourhood Plan**

1. Councillor Mrs Clark presented the attached report.
2. The proposed development at Fontwell Meadows has been called in by the Secretary of State and the appointed Case Officer has asked for representations to be made by 8<sup>th</sup> March 2016. A Cluster Group meeting is being arranged for Tuesday 2<sup>nd</sup> February to decide on a joint strategy and to seek professional advice. The Council resolved that the Councillors who sit on the NPSG along with Mr P Youatt should attend the Cluster meeting representing the Council.

The Council further resolved that the Vice Chair of the Council is given authority to authorise expenditure up to £5000.00 with the Cluster Group for the benefit of the Parish.

**05216**

**2016 Villages Day**

Councillor Mrs Clark presented the attached report.

**05316**

**Grants**

Councillor Strickland reported that the full payment for the second defibrillator had been promised. He was still waiting to hear if the application to Tesco had been approved.

**05416**

**Correspondence received**

1. E-mail from Claire Lewis offering to help with fund raising. Ask if she would like to be involved with Walbinfont event,

2. National Association of Local Councils are suggesting Beacons be lit to celebrate The Queen's 90<sup>th</sup> birthday. This could be held on the Green. An article will be put in Parish News with a request to borrow a suitable brazier.
3. The 3SC Devolution Bid event planned for 11<sup>th</sup> March has been postponed,
4. The cubs wish to be involved with the "Clean for the Queen" campaign in March. The car park and playing field will be litter picked.

**05516**

**Other relevant business**

The Council resolved that the Planning Committee would take responsibility for negotiations concerning sports and leisure equipment and facilities to be provided from S106 funding.

**05616**

**Date of next meeting**

The next meeting of the Parish Council will be held on 29<sup>th</sup> March, 2016.

Signed..... Dated.....

Chairman of the Council



