

**MINUTES OF A MEETING OF THE GENERAL PURPOSES COMMITTEE
OF WALBERTON PARISH COUNCIL HELD ON TUESDAY 17 JANUARY 2017 AT
6.30 PM.**

In attendance: Cllrs Mrs Clark (Chair), Rogers, Moores, Strickland, Mrs Parsons, Mitchell, Mrs English.
Mr Andy Pepler – Acting Clerk.

- 17/17 Apologies for absence**
Apologies were received from Cllr Mrs Wallsgrove,
- 18/17 Declarations of interest in items on the agenda**
Cllr Mrs Clark declared an interest in item 16.
Cllr Mrs English declared an interest in item 9.
- 19/17 Confirmation of minutes**
The minutes of the General Purposes Committee meeting of 6 December 2016 were confirmed and duly signed by the Chair as being a true record.
- 20/17 Matters arising**
Cllr Mrs Clark expressed thanks to Cllr Strickland for the item in the Parish News regarding dog fouling.
- 21/17 Sussex Police**
1. To consider latest crime reports.
Nothing to report.
2. To receive update on Community Speedwatch.
Nothing to report.
- 22/17 Pavilion maintenance**
1. It was confirmed that the Acting Clerk has taken over management of the Pavilion.
2. The three quotes submitted were considered.
3. Key policy (previously circulated).
Adopted.
4. Quotes had been received as at 2 above. Outstanding are quotes for the flooring, loft insulation and chairs. The deadline for application for a grant from JDAC is 27 January 2017. It was viewed that Outside Interests was the preferred supplier.
Proposed: Cllr Mrs Clark to negotiate with Outside Interests on the price they quoted. The Acting Clerk to ask Terry Aldridge to quote for the loft insulation.
5. No work required identified at this time, other than replenishing dog poo bags.
6. Asbestos report – this is being pursued.
7. The fire extinguishers were checked and serviced by United Fire Extinguishers Ltd in December and new certificate issued. The smoke alarms have been checked and are all functioning. Checks will be done monthly.
- 23/17 Walberton Task Force**

A report was received from Peter Brown via Cllr Rogers who said that the Task Force had removed some ivy from the boundary wall near the Village Hall, and some annual clearance of the ditch alongside Scotland Lane was done. It is planned to clear some overhanging branches near Ashleigh shortly.

24/17 Fontwell phone box / defibrillator

1. No report.
2. Cllr Strickland reported that dates for CPR / defibrillator familiarity sessions have been arranged for 2nd and 8th February 2017, and these have been advertised. It was suggested that local groups be invited to use the practice dummy and CPR equipment if they wish.

25/17 Community Resilience

1. Cllr Mitchell reported that the next meeting will be on Monday 23 January 2017. John Pilling will put a regular update in the Parish News.
2. Operation Watershed. Cllr Mrs Clark reported on a site meeting with WSCC in November at The Farmhouse and Ashogle in Eastergate Lane to review possible remedial flood works. A tender document has been received and it was resolved that this be sent to Landbuild, one of the Operation Watershed approved contractors, for a quote and to apply for a grant. Note if the works are in excess of £5,000 three quotes will be required. Cllr Mrs English did not vote.

26/17 Playing Field / Car Park

1. The Acting Clerk reported that no quotes had yet been received but Mick Banks had submitted an estimate for demolishing and rebuilding the wall – labour only at £1600. The wall will need to be demolished in any event so options of replacing with a rebuild, post and rail fencing, and metal railings were considered.
Agreed: 3 quotes to be sought for demolition, and 3 quotes to be sought to rebuild the wall at 3ft height.
2. No report.
3. No report.
4. No report.
5. Other issues. Cllr Mrs Clark reported that some local residents had contacted Arun District Council about moles on The Green. ADC can arrange a clearance programme.
Agreed: The Acting Clerk to contact ADC to obtain further detail to ensure that moles are dealt with in the least invasive way which will not present a risk to walkers, dogs etc, and to enquire which other parishes have used their programme.

27/17 Play area

1. The December inspection report was noted.
2. Cllr Mrs Clark reported that the fence posts and rails had been satisfactorily repaired. There were no other issues.

28/17 Village pond / green

1. No report.
2. Cllr Mrs Clark reported on the quote received from Terry Aldridge. Photos were made available of the current state of the fence posts and rails around the green. 14 posts in total need replacing at £32 per post.
Agreed: To clarify the type of wood to be used and verify the additional cost for oak.
3. No report.
4. Letter received from landowner regarding the oak tree. Some clarification to be sought before responding.

5. The Acting Clerk to draft a response to Andrew Edwards regarding fishing at the pond.

29/17

Allotments

1. Cllr Rogers reported that the annual meeting will take place in early March.
2. Cllr Rogers to contact Mick Kennedy regarding work for clearing the northern boundary.
3. Lease renewal to be held over to the next GP meeting.

30/17

Rights of Way

Cllr Strickland reported that the surface of the path from the end of Church Lane to the church lych-gate is badly worn and treacherous in wet or icy conditions, and that remedial action should be considered.

Agreed: Cllr Mrs Clark to enquire with WSCC as to ownership / responsibility.

31/17

Tree Warden

No report.

32/17

Bus shelter

1. Quotation from GoodWood Workshop was considered. It was noted that the installation of a wooden roof would be under Permitted Development Rights. Cllr Strickland proposed that the quote for £855 be accepted.

Resolved: GoodWood Workshop quote be accepted. Cllr Mrs Clark did not take part in the discussion or decision.

2. For agenda of next meeting. Decision to be made what to put in the old phone box area. The Acting Clerk to enquire with GoodWood Workshop about a 'planter'.

33/17

Correspondence

Letter landowner - see minute 28/17 item 4 above.

34/17

Other business

Cllr Mrs English provided information on a variety of chairs, with padded ones priced at £21.54 each (incl VAT).

Cllr Strickland reported that Open Gardens have offered to donate half of their profits to Walberton Parish Council.

Agreed: The money from Open Gardens to be spent on picnic benches on the Playing Field

35/17

Date of next meeting

6.30pm on Tuesday 21 March 2017 in the Pavilion.

Signed:.....

Chair

Date:.....