

Draft minutes subject to approval

**MINUTES OF A MEETING OF THE GENERAL PURPOSES COMMITTEE
OF WALBERTON PARISH COUNCIL HELD IN THE PAVILION ON 5th JULY,
2016**

**Present: Councillors Mrs Clark , Mrs Wallsgrove, Ms English, Mrs Parsons
Strickland, Rogers, Moores**

In attendance: Mr M Mitchell, Mr P Brown

- 21616 Election of Chairman**
Councillor Mrs Clark was elected Chair of the Committee
- 21716 Election of Vice Chairman**
Councillor Mrs Wallsgrove was elected Vice Chair of the Committee with special responsibilities for the playing field, both play areas, the Pond, the Green and Rights of Way which she will lead on at future meetings.
- 21816 Apologies for absence**
There were no apologies recorded
- 21916 Declarations of Interests**
Councillor Mrs Clark declared a personal interest in the bus shelter project
- 22016 Confirmation of the minutes**
The minutes of the General Purposes Committee meeting held on 3rd May, 2016 were approved and signed by the Chairman after an amendment to 17216. Mr R Stillwell has donated rounds of golf not the hotel.
- 22116 Matters arising**
1. The Clerk has asked M H Kennedy & Son for a quote to clear one side of the allotments
 2. A meeting with the school to discuss road safety has been requested.
 3. J Bentley will be asked to remove the large branch from the pond when the moorhens have finished nesting.
 4. Councillor Mrs Wallsgrove advised that ADC had granted £1950.00 towards the refurbishment Finger Posts.
- 22216 Sussex Police**
1. There was nothing of note in the current crime reports.
 2. Councillor Strickland reported on the May and June Speedwatch results. Total offences recorded 331 of which 244 resulted in letters being sent – the team's correctness rate is up to 74% from 64% in March/April.
Frequent offenders: 2 recorded 3 times, 20 recorded twice
Speeds in 30 mph limit: 1>60mph, 12>50mph, 17>45mph
- 22316 Playing Field/Car Park**
1. The new play equipment has been very well received.

2. The request from Community Playcentre for an awareness sign at the entrance to the car park was considered and Councillors resolved to approve Option 2 - a sign beneath the noticeboard but not to allow a directional sign on the car park perimeter fence. The Community Playcentre will be asked to wait until some refurbishment work is undertaken on the noticeboard before installing their sign. The Clerk was asked to inform Pre-School of this approval.
3. St Mary's PCC submitted plans and a request to extend the current Parish Council noticeboard by 1 bay for their use. They will also renovate the noticeboard. Councillors resolved to approve this request.
4. Councillor Strickland had concerns with the unkempt state of the small area between the Pre-School and Community Playcentre outdoor play spaces. The Clerk will arrange to have this tidied up.

22416 Play Area

1. The June inspection report was noted.
2. There was nothing to report on the proposed replacement seat
3. Liability awareness signs have been ordered.

22516 Pavilion maintenance

1. Councillors resolved to accept the quotation from Outside Interests for replacement windows and doors totalling £4245.00
2. New heaters are currently on hold pending the outcome of the refurbishment grant application. Discuss on September agenda.
3. The Solar Farm initial payment was £4997.00
4. Councillor Strickland has submitted a grant application to SITA for £10109.00 This will be considered on 18th October, 2016
5. Solar panels for the pavilion was considered and the Clerk was asked in the first instance to contact Lightsource.

22616 Fontwell Phone Box/defibrillator

1. Refurbishment work will start on 11th July, 2016
2. Councillor Strickland will put a mark on the village hall wall where the second defibrillator should be placed. The Clerk will arrange installation advise Brian Kendrick. Councillor Rogers confirmed this had been agreed by the Village Hall Committee.

22716 Community Resilience

Prospective Councillor Mr M Mitchell will take on responsibility

22816 Village Pond/Green

1. No progress has been made with new seating in the Community Orchard. Mr R May will be asked to cut a meandering path between the trees.
2. Councillor Mrs Wallsgrove and Mr J Bentley have met with ADC Tree Warden to consider works to trees along the drainage ditch behind the orchard. ADC will get back when investigations have been completed.
3. Authorisation for Mr J Bentley to undertake pruning of the large tree which overhangs the orchard is being sought.

22916 Bus shelter

The bus shelter has now been completed and a notice board has been Installed.

- 23016 Walberton Task Force**
Mr P Brown reported that the Task Force have been working at the Jubilee Wood. There are plans to work in the Pound and to continue work in the car park. New members are needed. Mr Brown will prepare a list of all jobs that need to be considered. The Chair thanked the Task Force for all their hard work in the Parish.
- 23116 Strawberry Fair/MAVES**
1. Councillor Mrs Wallsgrove will help with a joint Parish Council/ NPSG stand at the fair. Councillor Mrs Parsons will also give help.
2. The Committee considered that it was not a Parish Council decision if MAVES wished to include all of Walberton Parish in its portfolio. It was really a MAVES decision where they operated, but there would be no financial support from the Council. A copy of their constitution would be requested.
3. Councillor Mrs Wallsgrove had already replied concerning the bat surveys.
- 23216 Rights of Way**
Requests had been received to clear the footpath from Blacksmith's Corner to Binsted Church. The Clerk will write to Mr R Stillwell and Mr L Wishart asking them to clear the path where it crosses their land.
- 23316 Extension to Churchyard**
Mr P Brown reported on plans to extend the Churchyard by acquiring a small parcel of adjoining land from the Church Commissioners. Total cost is likely to be in excess of £10000.00. The Committee were very supportive of the plans. This will be discussed further at the Parish Council meeting on 26th July 2016.
- 23416 Correspondence**
The Council has been contacted by Mrs C Ratcliffe concerning dog fouling in the Street and the provision of a dog waste bin. The Clerk will arrange to meet Mrs Ratcliffe and look at possible sites for a bin. If funding can be arranged and highways permission granted ADC have confirmed that they can organise emptying.
- 23516 Other Business**
1. Next Parish Council agenda to include Communications
2. Councillor Mrs Wallsgrove advised that JDAC had grant money still available of £17000.00approx.
3. Councillor Strickland advised that diseased cherry trees along the drive to the golf course will be felled.
4. Overgrown streetlights should be reported to the Love West Sussex web site
5. There has been a lack of volunteers for defibrillator training
6. Walbinfont web site funding will be a Finance Committee agenda topic.
7. Councillor Strickland would like a copy of the Village Hall trust deed.
8. Councillor Mrs Clark had asked Arun Tree Company to prune a damaged ash tree at Walberton Green.
9. The Clerk will liaise with WSCC for "Winter Plan" supplies.
- 23616 Date of next meeting**
The next meeting of the Committee will be held on 16th August, 2016 at 6.00pm in the Pavilion.

signed dated.....

Committee Chairman

