

**MINUTES OF A MEETING OF THE GENERAL PURPOSES COMMITTEE  
OF WALBERTON PARISH COUNCIL HELD IN THE PAVILION ON 19<sup>th</sup>  
MARCH 2013**

**Present: Councillors Helyer, Siragher, Mrs. Clark, Mrs. Norton, Mrs. May**

**In attendance:** 2 members of the public

In the absence of the Chairman, Councillor Siragher took the Chair

**06113 Apologies for absence**

An apology was recorded from Councillor Roddham

**06213 Declarations of Interests**

Councillor Mrs. May declared a personal interest in agenda item 15

**06313 Confirmation of the minutes**

The minutes of the General Purposes Committee meeting held on 22nd January, 2013 were approved and signed by the Chairman

**06413 Matters arising**

The Clerk advised that due to thefts WSCC would no longer position bags of grit/salt in insecure locations.

**06513 Public Questions**

None

**06613 Sussex Police**

1. The latest crime reports were noted.
2. The emails from Inspector Bowman and Mr. A. Allison were noted

**06713 Playing Field**

1. The Committee had met with representatives of the Cricket Club to consider the positioning of the practice net the Cricket Club would like to build. The Committee agreed unanimously that the facility should be given the go ahead and agreed on a vote of 3 for and 2 against that it could be positioned along the north boundary opposite the pavilion between the 2 fixed seats. It is now up to the Cricket Club to raise the finance to proceed with the project.
2. The Committee considered and approved the quotation from MH Kennedy & Son for grass cutting in 2013. The cost will be £87.00 per cut and covers the playing field, the Green and areas in front of the pond and Burch Close. The Committee further resolved to have these areas mowed every two weeks instead of the current weekly basis.

**06813 Highways issues**

1. The reply from Southern Water relating to drainage issues in Maple Road was noted.
2. West Sussex County Council had issued a Temporary Closure order for Yapton Lane and Shellbridge Road junctions with the A27 whilst work is carried out on dates between 18<sup>th</sup> and 28<sup>th</sup> March 2013 and the hours of 8.00pm to 6.00 am.

3. It has been reported that a drain in Maple Parade is badly blocked. As this is private land the Clerk will speak to the owners to have this cleared.

**06913 Play Area**

1. The March inspection report was noted. There is one missing fixing which the Clerk will arrange to be replaced.
2. The ROSPA inspection has been ordered and it is expected this will be undertaken in June/July.

**07013 Pavilion maintenance**

The Clerk reported three issues which need checking/repairing:

1. A shower is jamming on
2. The water heater in the ladies cloakroom needs repairing
3. The immersion heater problem has still not been resolved.

The Clerk has arranged for a contractor to be on site on 27<sup>th</sup> March.

**07113 Broadband/ web sites update**

Councillor Mrs. Clark reported that the Working Group had met and will be meeting again on 15<sup>th</sup> April. It is hoped that the Village site will go live in May.

**07213 Village Green/Pond**

1. The Clerk and Councillor Mrs. Clark had met with Aquascience and a quotation was awaited..

**07313 Rights of Way**

There was nothing to report

**07413 Jubilee Wood**

The trees from the Woodland Trust have been delivered and most have been planted by staff at the Golf Club. Some trees are being held back for a planting session with the children from Pre-School.

The Committee approved the quotation (£100.00) from "House Signs" for 2 wooden hand painted direction signs for the Jubilee Wood. These will be positioned by Golf Club staff. The Committee also agreed that a carved wood sign should be obtained and positioned at the entrance to the wood. Councillor Mrs. Clark will arrange this.

**07513 Jubilee Events Sub Committee**

Councillor Mrs. Clark presented a report on the activities with recommendations for the items remaining in stock. Councillor Mrs. May congratulated Councillor Mrs. Clark and other members of her team for all the hard work that had been put in.

The Committee agreed to Councillor Mrs. Clark's recommendations to dispose of some of the stock and to purchase a stainless steel wall plaque and a slate tree marker for the Jubilee Oak. Councillor Mrs. Clark will organise these purchases. The Committee further resolved that any balance from the original budget should be held in reserve for future events.

Councillor Mrs. Clark passed the sum of £26.00 to the Clerk for banking.

The Clerk has been presented with a folder detailing the history of the Burch family in Walberton.

**07613 Parish Maintenance**

Councillor Mrs. May who had already declared a personal interest left the room and took no part in the discussion and voting.

The quotation from RJM Solutions (£2276.00 per annum) to undertake specified tasks was considered. This was the only quotation received. The Committee resolved unanimously to accept the quotation to take effect from 1<sup>st</sup> April, 2013.

The Clerk advised the Committee that some tools may need replacing and would ascertain what tools the contractor could supply.

**07713 Correspondence**

1. West Sussex County Council have advised that the Mobile Library Service will now include a stop in Fontwell.
2. The Scouts were unable to accept the offer of Tuesday as an additional meeting night.
3. The letter to Arun District Council from Mrs. Barratt relating to bus services was noted.

**07813 Other business**

1. The Clerk was asked to invite Hanbury Properties to attend the next Parish Council meeting to discuss the Holly Tree.
2. Councillor Helyer reported some tyres dumped in a ditch along Barnham Lane. The Clerk will investigate.
3. The Clerk had received an e-mail from Office of Low Emission Vehicles (OLEV) relating to an electric charging point in the village. This will be investigated and a cost obtained.
4. Councillor Mrs. May had read a Neighbourhood Watch report that referred to poor village street lighting. She thought this was a mis-representation as when the Council had been prepared to install extra lights these were declined.

**07913 Date of next meeting**

The next meeting of the Committee will be held on 14<sup>th</sup> May, 2013

signed..... dated.....

Committee Chairman