

**MINUTES OF A MEETING OF THE PLANNING COMMITTEE OF
WALBERTON PARISH COUNCIL HELD ON TUESDAY 17th
SEPTEMBER, 2013 AT 6.30 PM IN THE PAVILION**

Present: Councillors Treves, Siragher, Mrs. Sargeant, Mrs. Norton

In attendance: Mr. M. White - Arun District Council Conservation Officer
Mr. C. Bennett – Arun District Council
Mr. P. Brown, Mr. V. Cooper

22213 Apologies for absence

Apologies were recorded from Councillors, Roddham, Helyer and Mrs. May

22313 Declarations of Interests

None

22413 Confirmation of the minutes

The minutes of the Planning Committee meeting held on 27th August, 2013 were approved and signed by the Chairman

22513 Matters Arising

The Chairman reported that Hanbury Properties Ltd. had completed the sale of the Holly Tree on 20th August 2013

22613 Walberton Conservation Appraisal

The Chairman invited Mr. Martyn White, Arun District Council Conservation Officer, to address the meeting. Arun are starting the process of updating Conservation Area records. The amount of information Arun have on file for Walberton is very limited. Mr. White has to prepare a Conservation Character Appraisal and a Conservation Area Management Plan. To start this process the Conservation Areas need to be walked and features of particular and special interest need to be noted and photographed. Additionally much local historical information will be needed. The Clerk was able to loan some papers and Mr. Brown and Mr. Cooper will delve into the archives of the former Walberton Action Group for interesting items. The first walk is planned for 2nd October meeting at the pavilion at 10.00 am

22713 Public Questions

None.

22813 Planning Applications

WA/34/13/L Smugglers Steps, The Street
Application for Listed Building Consent to demolish part of a failed boundary wall and rebuild as existing.
No objection – unanimous

22913 Planning decisions

none to report

23013 Neighbourhood Plan

Councillor Treves had attended the recent Cluster meeting held in Barnham. Mrs. M. Chaffe has been working on the Felpham plan which has now been submitted. If this is successful Councillor Treves believed that we should use Mrs. Chaffe's services for our own plan. So far we have offers to help with our plan from Mrs. J. Meechan, Mr. P. Brown and Mr. P. Youatt. Councillor Treves would like them invited to the next Planning Committee meeting.

23113 Processing of Planning Applications

The new proposals submitted from Arun District Council were noted.

23213 Correspondence

There was no correspondence to consider

23313 Other relevant business

There was no other business

23413 Date of next meeting

The next meeting was set for 8th October, 2013 at 6.30 pm in the Pavilion

Signed..... Dated

Committee Chairman.

