

**MINUTES OF A MEETING OF THE GENERAL PURPOSES COMMITTEE
OF WALBERTON PARISH COUNCIL HELD IN THE PAVILION ON 14th
MAY 2013**

**Present: Councillors Roddham (Chair), Helyer, Siragher, Mrs. Clark,
Mrs. Norton, Mrs. May**

In attendance: 1 member of the public

10613 Apologies for absence

None

10713 Declarations of Interests

10813 Confirmation of the minutes

The minutes of the General Purposes Committee meeting held on 19th March, 2013 were approved and signed by the Chairman

10913 Matters arising

1. ROSPA. have confirmed that the Play Area inspection will take place in June.
2. The Clerk has advised OLEV that the Council would be prepared to consider an electric rapid charge facility for the car park

11013 Public Questions

None

11113 Sussex Police

1. The latest crime reports were noted.
2. PCSO Billingham expects to be able to attend the Annual Parish meeting.

11213 Playing Field

1. The cost of filling and seeding the vehicle ruts caused by traffic to and from the bonfire/fireworks was £120.00 plus VAT. The Council instructed the Clerk to recharge this amount to the Village Hall Committee.
2. The School PTA will be using the playing field/pavilion for their summer fete. It was agreed that there would not be a charge for this use provided that the pavilion was cleaned after use. Councillor Mrs. May asked that the PTA advise all parents/helpers to park carefully in the village and cause any traffic obstructions which had been experienced in the past.

11313 Highways issues

1. Councillor Mrs. May asked the Clerk to write again to WSCC about the drain cover at the entrance to Tye Lane.
2. It was generally agreed that the surface dressing applied to The Street and to West Walberton Lane without the prior filling of pot holes was a waste of time and expense.
3. Mr. A. Alison suggested that white lines should be applied to the edge

of West Walberton Lane instead of down the middle. Lines along the edge would help motorists avoid potholes. The Clerk will report this to WSCC for possible action.

4. The Clerk was instructed to apply to WSCC for a 20mph limit through the centre of the village.

11413 Play Area

1. The April inspection report was noted. There is one missing fixing which the Clerk will arrange to be replaced.

11513 Pavilion maintenance

1. The vacuum cleaner has not been working and repairs have been arranged at a cost of £47.05.
2. A window closure catch needs replacing.

11613 Broadband/ web sites update

The notes from the April meeting has been circulated to Councillors. The Chairman reported that the WAG site is getting better but there is still more to be done.

11713 Village Green/Pond

The quotation for pond works has not yet been received.

11813 Rights of Way

There was nothing to report

11913 Jubilee Wood

The Pre-School planting morning had been a great success. The children planted 40 trees. There was a good report in the Observer. Direction signs have been erected. Councillor Mrs. May asked that a letter of thanks be sent to Mr. R. Stillwell at Avisford Park Golf Club.

12013 Honours Boards

Councillor Mrs. May believed that there should be a record in the public domain detailing all Chairs and Clerks of the Parish Council and the periods of service.. The Clerk will obtain costs of providing sign written board(s).

12113 Chain of Office

The Clerk was of the opinion that there ought to be a Chain of Office which could be worn by the Chairman when attending official functions. Councillors had a mixed reaction to this suggestion. A possibility was that the cost could be covered by public subscription. The Clerk will obtain costs and report back.

12213 Grant Funding

The Chairman was of the opinion that we were missing out on grants available for Parish projects and believed that we needed a data base of funders and projects they support. Councillor Siragher offered to investigate what is available. The Clerk will speak to Yapton Parish Council.

- 12313 Correspondence**
1. West Sussex County Council Waste Plan update was noted.
2. Sussex Heart Charity Resuscitation Training Scheme are offering basic life support courses and training in the community.
The Clerk will make contact and try and organise a training session to be held in the pavilion.
- 12413 Other business**
The Clerk reported that the First Aid kit needed updating
- 12513 Date of next meeting**
The next meeting of the Committee will be advised.

signed..... dated.....

Committee Chairman