

Draft minutes subject to approval

**MINUTES OF A MEETING OF THE GENERAL PURPOSES COMMITTEE
OF WALBERTON PARISH COUNCIL HELD IN THE PAVILION ON 3RD MAY,
2016**

**Present: Councillors Mrs Clark (Chairman), Mrs Wallsgrove, Ms English,
Siragher, Strickland, Rogers, Moores**

In attendance:

15716 Apologies for absence

There were no apologies recorded

15816 Declarations of Interests

Councillor Mrs Clark declared a personal interest in the bus shelter project

15916 Confirmation of the minutes

The minutes of the General Purposes Committee meeting held on 22nd March, 2016 were approved and signed by the Chairman.

16016 Matters arising

1. The Clerk has made contact with the Finger Post contractors and one post is now in their workshop being renovated.
2. The Clerk is waiting for the School to give a date for a meeting
3. The JDAC grant for finger posts is to be applied for.

16116 Sussex Police

1. There were no current crime reports to consider.
2. Councillor Strickland reported that the Community Speedwatch team had held 11 sessions during April. There had been over 160 recorded incidents but some 40% were not able to be followed up due to inaccuracies in recording. Approximately 50 letters have been sent by the police to offenders. Each time a session is planned the equipment has to be collected from Bognor Regis Police station and this is time consuming. A hand held device could be purchased for £375.00 and retained by the Speedwatch team after being calibrated by the Police. Councillors resolved to proceed with the purchase of this machine. It may be possible to hire this machine to other local Speedwatch groups to recover some of the costs involved.

16216 Playing Field/Car Park

1. After some discussion it was agreed to leave the shrub bed in the car park for the time being.
2. There has been a marked reduction in mole activity since the pest control contract started.
3. Councillors considered the quotation from Playdale for a Multi Use Games Area. Quoted cost was £50433.094. It was agreed to raise this again at the November meeting when the position of funding may

be

a little clearer.

16316 Highways Issues

1. The e-mail from Mr Keith Bullard relating to HGV traffic in Tye Lane was considered. The Clerk was asked to send this to our

- PCSO for comment.
2. The Clerk had received one reply (from 11 Maple Road) in response to the letters sent relating to overgrown hedges. A letter will be sent to the owner of Mulberry Barn and Councillor Mrs Wallsgrove will investigate ownership of the triangle of land by the Green.
 3. The idea of providing village highway gates was rejected owing to the high cost.
 4. A quotation of £390.00 from T. Aldridge to provide a paved standing area at two bus stops in Yapton Lane, north of Blacksmiths Corner was accepted.
 5. Councillors considered the resurfacing of Barnham Lane an excellent job but wondered why the pot holes at the side of the road had not been filled in before work started. Manhole covers in Yapton lane are causing problems.

16416 Play Area

1. The April inspection report was noted.
2. A date of 25th May has been given for the installation of the new equipment.
3. It was agreed to proceed with the annual ROSPA inspection at a cost of £70.00 plus VAT
4. Councillor Strickland has a contact who may be able to provide a replacement (second-hand) seat that may be suitable. If not then residents will be asked via the Parish News if they would like to sponsor a seat for the play area.
5. Councillor Ms English is still keen on the idea of a track around the playing field and will seek an alternative contractor and quote.

16516 Pavilion maintenance

1. A quotation of £95.00 from T Aldridge to fit a thorough the door letter box was accepted.
2. Loft insulation is expensive and T Aldridge has quoted £755.00 to bring the pavilion up to an acceptable standard. Councillor Strickland will include the cost of additional insulation in a grant application to fund the costs of replacement windows and doors.
3. Quotations for replacement doors and windows obtained so far are:
 - a) Rustington Windows £6600.00 plus VAT
 - b) Outside Interests £4245.00 plus VAT
 - b) Wizard Windows – quote a\waited
 The Clerk will speak to Wizard Windows and forward their quote to all Committee members for a quick decision.
4. Councillor Mrs Clark is still to investigate new heaters

16616 Fontwell Phone Box/defibrillator

1. The new base has now been laid. Councillor Moores will arrange for an electrician to isolate any remaining power supplies Councillor Siragher will speak to the lifting contractor for a move date and Councillor Strickland will speak to SNR builders about the additional concrete work needed to secure the box on the new site and also to obtain a price for this
2. The letter received from the Village Hall committee rejecting the Council's request to install a defibrillator on the outside of the Village Hall was considered. The Clerk will speak with Dr Hydes, who it is believed owns the wall bordering the car park, about the possibilities of installing the defibrillator on the wall.

16716 Community Resilience

Councillor Siragher reported that he has the document prepared but is still trying to find volunteers to take on organisational responsibilities. The response to his appeal has been poor.

16816 Village Pond/Green

1. Councillor Siragher produced a brochure showing the type of seat that Mr Bill Langridge was prepared to donate for the Community Orchard, Councillors had no objection to a teak 6ft long bench seat. Councillor Mrs Clark is still discussing with Mr Nick Harvey the refurbishment work on the current dilapidated seat.
2. Councillor Mrs Wallsgrove is speaking with Arun District Council over ownership of trees along the banks of the stream at the back of the Green.
3. Councillor Siragher reported that 3 trees have been planted without permission, This will be investigated by putting labels on the trees asking that they be removed.
4. A large branch has fallen into the pond. It was agreed that Perfect Petals be authorised to remove this as quickly as possible.

16916 Bus shelter

The base has been laid and assembly of the structure has started.

17016 Walberton Task Force

No formal report was available. Councillor Mrs Clark said that Mr Peter brown had been liaising with WSCC Rights of Way team about their forthcoming maintenance visit.

17116 Correspondence

The Clerk and WSCC have resolved the problem with Mr Tittensor and diseased tree outside his home.

17216 Other Business

1. Councillor Rogers reported on an issue with the allotments site landowner and the need to clear one side boundary of growth and brambles. It was considered that as lease holders the Parish Council has a responsibility and the Clerk will ask MH Kennedy & Son for a quotation to complete this work.
2. The Annual Parish meeting will be held on 24th May meeting at 6.15 pm for drinks and nibbles. All village organisations will be invited to give a short report on their activities. The meeting will be followed by the Annual Meeting of the Parish Council.
3. Councillor Strickland advised that Avisford Hotel has donated 4 rounds of golf as prizes for the Walbinfont festival.
4. Councillor Strickland has produced a "Preserve our Parish trees" leaflet which Councillors approved for use.

17316 Date of next meeting

The next meeting of the Committee will be held on 5th July, 2016 at 6.00pm in the Pavilion.

signed dated.....

Committee Chairman

