



**WALBERTON PARISH COUNCIL  
INCLUDING FONTWELL AND BINSTED**

Parish Council Office, The Pavilion, The Street,  
Walberton, Arundel, West Sussex, BN18 0PJ

Tel: 01243 554528

email: [clerk@walberton-pc.gov.uk](mailto:clerk@walberton-pc.gov.uk)

[www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk)

**DRAFT – NOT YET CONFIRMED**

**MINUTES OF THE MEETING OF THE GENERAL PURPOSES COMMITTEE HELD IN THE PAVILION AT 6.30PM ON  
TUESDAY 6 AUGUST 2019.**

- 362/19 Record of attendance and apologies**  
In attendance: Cllrs Mrs Clark (Chair), Stevens, Vawer, Porter.  
A. Pepler – Clerk.  
Apologies: Cllr Ratcliffe.  
The resignation of Cllr Coe was noted.
- 363/19 Declaration of interest in items on the agenda**  
None.
- 364/19 Public questions**  
No members of the public present.
- 365/19 Update on actions agreed at last meeting**  
The meeting was updated on actions agreed at last meeting as per agenda.
- 366/19 Sub Committee reports**  
WalBinFont  
Cllr Stevens reported that the dates of 18/19 July had been fixed and that Willie Austin had been booked. There are no further developments at this time. He had not received any offers of assistance via the website.
- 367/19 Environment**  
1. Green matters  
Cllr Mrs Clark reported that the tree beside the bus stop in The Street needs some pruning. Cllr Porter was asked to find someone to keep an eye on the community orchard at the back of the village green. Two cherry trees had been reported as being overgrown in front of the shops in Orchard Crescent, Fontwell. Cllr Vawer reported that only the tree by the exit was a problem. Parish Online Mapping shows that the land belongs to either WSCC or a resident; it is not WPC land. The Clerk was asked to update the informant.  
2. Op Watershed  
For the benefit of new members Cllr Clark gave an overview of Op Watershed. The Clerk was asked to put Cllr Stevens in touch with Mrs Angela English.

- 368/19 Walberton Task Force**  
No report to receive. Mr Peter Brown to be invited to report at future meetings.
- 369/19 Pavilion maintenance**  
Cllr Mrs Clark reported that the curtains are finished. The Clerk was asked that hirers be advised to use the curtain cord and not pull them back.  
Cllr Mrs Clark reported that Lightsource funding of £5509 will shortly be received, which will be used for pavilion improvements. The office furniture needs to be updated and a storage rack is required for the outside shed. The Clerk will submit a proposal.  
The Clerk reported that the upgrade on the Pavilion electrics was complete. The fuse boards in the changing room and main hall had been replaced and new emergency lighting installed.
- 370/19 Playing field / carpark**  
The Clerk reported that the loose vegetation in the corner of the playing field beside the Community Play Centre had been removed. The rest of the vegetation mound will be removed shortly. Cllr Porter was asked to check the area to see what might be done once the area is cleared.  
Cllr Porter reported that a request had been made by football clubs to move the bonfire site. Professional fire and safety advice had been sought and it was recommended that it stays where it is. Concern was expressed regarding nails and other debris left on the ground afterwards. The Clerk was asked to remind the Village Hall to ensure that the site is properly cleared and made good.  
Cllr Porter was asked to remind the Village Hall to ensure that hirers are asked to take their rubbish home with them and not overfill the rubbish bins.
- 371/19 Village Green and pond**  
Cllr Clark reported that the pond is not a pretty sight presently as the water level is not flowing owing to lack of rain.
- 372/19 Play area**  
1. The latest inspection report was noted.  
2. The Clerk reported on recent repairs. The hole in the play surface, loose ramp tread and air-rider bush had been repaired and 9 concrete spurs put in to shore up the wobbly fence. The comments in the inspection report had now been addressed.
- 373/19 Rights of Way**  
No report to receive.
- 374/19 Communications**  
After a discussion it was agreed that Communications will remain on GP agendas with an update presented at Full Council meetings.  
Cllr Vawer reported that the website is being updated and he is tidying up various links. He now has the Twitter and Facebook account passwords and is drafting an article for Sussex Local.  
Cllr Mrs Clark reported that she had approached the Village Hall to hold a public meeting regarding the A27 on dates in October. She reported that it is hoped to have a 4-page A5 Neighbourhood News with A27 consultation exhibition and public meeting dates issued soon. Two quotes had been received in respect of this:  
Mrs Angela English – Neighbourhood News design £300.00  
Printing - £578.00  
Resolved: To accept the above quotes to design and print a special issue of the Neighbourhood News.
- 375/19 Quotes / payments**  
The meeting approved the payment of one invoice as per a draft payment list prepared by the Clerk.
- 376/19 Correspondence**  
The Clerk updated the meeting on correspondence received.

**377/19**

**Any other business**

Cllr Stevens updated the meeting on Felpham’s emergency plan. He will meet with the Clerk shortly to assess WPC’s emergency equipment.

**378/19**

**Date of next meeting**

The date of the next meeting was confirmed as 15 October 2019. The following meeting will be on 26 November 2019.

Signed.....

Chair

Date.....