

**MINUTES OF THE ANNUAL MEETING OF WALBERTON PARISH COUNCIL
HELD IN THE PAVILION, WALBERTON, ON TUESDAY 19TH MAY 2015 AFTER
THE ANNUAL PARISH MEETING**

Present: Councillors: Mrs Clark, Mrs Wallsgrove, Ms English, Siragher, Strickland.

In attendance: 8 members of the public

Apologies for absence

Apologies were recorded from Councillor Camerer Cuss, Mrs L Norton and County Councillor Whittington.

- 19915 Election of Chairman**
Councillor Siragher was elected Chairman for the ensuing year and signed the Declaration of Acceptance of Office
- 20015 Election of Vice Chairman**
Councillor Mrs Clark was elected Vice Chairman
- 20115 Co-option of Councillors**
Mr R Rogers and Mrs L Norton were co-opted as Parish Councillors
- 20215 Appointment of Councillors to Committees (The Chairman will sit on all Committees)**
Planning Committee
Councillors Camerer Cuss, Strickland, Mrs Wallsgrove, Mrs Norton, Ms English
General Purposes
Councillors Rogers, Mrs Norton, Mrs Clark, Mrs Wallsgrove, Ms English
Flood Task Force
Councillors Mrs Clark and Mrs Wallsgrove
Finance
Councillors Strickland, Rogers, Mrs Clark plus the Chair of Planning
- 20315 Committee Responsibilities**
The Committee responsibilities were re-confirmed with no changes.
- 20415 Appointment of representatives**
Joint Downland Committee. Councillor Mrs Wallsgrove
Village Hall Committee Councillor Rogers
Allotments Councillor Rogers
Police Liaison Councillor Ms English
Community Playcentre Councillor Mrs Wallsgrove
Parish News reports Councillor Mrs. Norton

20515

Parish Council meeting dates

The following dates were fixed for ordinary meeting of the Parish Council:

2015

28th July, 29th September, 24th November

2016

26th January, 29th March

All meetings start at 7.00 pm

The Annual Parish meeting and the Annual Meeting of the Parish Council will be held on 17th May 2016

20615

Confirmation of the minutes

The minutes of the Parish Council, meeting held on 31st March 2015 were confirmed and signed by the Chairman

20715

Declarations of Interests

None were made

20815

Matters arising

1, Assets of Community Value to be progressed

20915

Planning

1. Date of next Planning meeting was set for 9th June
2. Planning Application WA/17/15/HH Cissbury – The Street objection to be lodged
3. Planning Application WA/18/15/HH Christmas Cottage
West Walberton Lane
no objection
4. Planning Application WA/19/15/HH Larchfield – Wandleys Lane
no objection
5. Planning application WA/22/15/OUT – 400 homes at Fontwell
Resolved to hold a public meeting on 12th June in the Village Hall to allow residents to voice their concerns with this application. Dandara will be invited to attend. Meeting will start at 7.30 pm. Councillor Siragher will organise publicity posters.

21015

General Purposes

1. Date of next GP meeting was set for 23rd June
2. The Clerk was authorised to proceed with the annual Rospa play area inspection at a cost of £74.00 plus VAT

21115

Finance

1. Date for the next Finance Committee meeting was set for 30th June
2. Resolved that current bank signatories remain in place until the new mandate is effective.
3. Resolved to open a new account with NatWest and appoint Councillors Camerer Cuss, Siragher, Strickland, Mrs Clark, Mrs Wallsgrove and Ms English as account signatories
4. April expenditure and income, current bank statements and Council reserves were considered and approved.
5. a. The Chairman was authorised to sign off the annual return to

PKF Littlejohn who have been appointed to conduct the external audit.

- b. The Chairman was authorised to sign the Governance Statement for audit purposes.

21215

Other business

1. The Community Playcentre will be holding an Open Day on 11th July and have asked if tractor rides will be permitted on the playing field. Resolved to suspend bye-law 4(1) for that day. Tractor rides are to be confined to the perimeter of the field.
2. The South Downs National Park Authority are seeking nominations for appointment of Parish members. Councillor Mrs Wallsgrove will apply.
3. The Pre-School outside play area was reconsidered and a site meeting arranged immediately following the Council meeting
4. Councillor Mrs Clark presented the attached report on the Neighbourhood Plan progress.
5. Councillor Mrs Clark asked Councillors for mini biographies for the web site.

21315

Date of next meeting

The next meeting will be held on 28th July 2015 at 7.00 pm

Signed..... Dated.....

Chairman of the Council