

**MINUTES OF A MEETING OF THE GENERAL PURPOSES COMMITTEE  
OF WALBERTON PARISH COUNCIL HELD IN THE PAVILION ON 21<sup>st</sup>  
JULY, 2015**

**Present: Councillors Mrs Clark (Chairman), Mrs Norton, Mrs Wallsgrove,  
Ms English, Rogers, Siragher.**

**In attendance:**

**26715 Apologies for absence**  
none

**26815 Declarations of Interests**  
none

**26915 Confirmation of the minutes**  
The minutes of the General Purposes Committee meeting held on 23<sup>rd</sup> June, 2015 were approved and signed by the Chairman

**27015 Matters arising**

1. Councillor Rogers has still to meet with the Clerk before replying to the Chairman of the Village Hall Committee on the subject of the trust deed.
2. Councillor Mrs Wallsgrove had attended a meeting on the proposed Arundel by-pass. It was decided that it was not necessary just yet to appoint a project co-ordinator.

**27115 Sussex Police**

1. The latest crime report highlights a theft of tools from a van in Arundel Road, Fontwell.
2. Councillor Ms English will now contact PCSO Pereira to obtain details of SID usage and training Any parishioner interested in receiving training to operate the device will be asked to contact the Parish Council.

**27215 Playing Field**

1. The diseased Horse Chestnut tree in front of the Village Hall will be felled on 20<sup>th</sup> August 2015. The cost has been approved by the Finance Committee. It was agreed that the stump should be ground out so another tree could be planted at that spot sometime in the future. There will be additional cost for this work.
2. The car park perimeter low fence has been damaged. The Clerk was authorised to ask Terry Aldridge to undertake repairs.
3. The Community Playcentre will be asked about plans to restore the playing field to its original state as the grass seed appears to have died.

**27315 Highways Issues**

1. Councillor Siragher advised that notices relating to overgrown hedges will now be mailed to offenders identified by the Warden and not be hand delivered.
2. The Clerk was instructed to write to Mrs Halsted advising her that the Council has been in touch with WSCC but there is nothing we can do to help.

- 27415 Play Area**
1. The July inspection report was noted.
  2. Arun District Council has confirmed that there is no intention to close the Hunters Mews play area.
- 27515 Pavilion maintenance**
1. Quotes for maintenance to the Red Cross Hut and installation of a power point in the store shed. The Committee resolved to accept the price of £110.00 to patch up damaged sections of the hut and £170.00 to install a double socket power point to the store shed.
  2. The Clerk was authorised to purchase a new kettle for the kitchen.
- 27615 Web site**
1. Cllr Mrs Clark reported that the sub committee can now move forward with updating the site
  2. The Clerk has a meeting with J&R Computers on 22<sup>nd</sup> July relating to the office broadband/e-mail and will report at the Parish Council meeting on 28<sup>th</sup> July
- 27715 Fontwell Phone Box/defibrillator**
- The Committee resolved to ask WSCC if the phone box could be relocated to the highway verge outside the Laurels in Arundel Road. Councillor Strickland will be asked to investigate sources of grants for both the refurbishment of the box and the supply and installation of a defibrillator.
- 27815 Operation Watershed**
1. Authorisation has been given to J Bentley to proceed with agreed ditching work in Barnham Lane up to the quoted figure of £1000.00 plus VAT. There may be a small increase if it is found that one additional tree has to be removed. WSCC are speaking with Landbuild to obtain a revised quote for the balance of the scheduled work which can be paid from the grant money the Council is holding.
  2. The Clerk has asked MH Kennedy and Son to quote for the work scheduled in the second grant obtained and is waiting for their quotation.
- 27915 Village Pond**
- Councillor Mrs Clark has prepared a brief for contractors to quote against for the ongoing maintenance of the Pond. Councillors asked that the final bullet point in the brief submitted be changed to read: "To remove all rubbish from site and dispose of in a appropriate manner". The brief was then approved and will be sent to qualified contractors.
- 28015 The Pound**
- Nothing to report
- 28115 Walberton Task Force**
- Nothing to report
- 28215 Bus shelter**
- WSCC have discontinued their grant scheme this year but other avenues are being explored.

28315

**Correspondence**

1. Mrs Howell has written to the Council and is pleased to note the progress being made with the bus shelter.
2. Mrs Wheller has offered two oak trees which will be accepted and planted in the Jubilee Wood.

28415

**Other Business**

Councillor Mrs Clark reported that the finger post at Tye Lane/The Street junction required attention. Councillor Mrs Wallsgrove mentioned that the finger post at the West Walberton Lane/Wandleys Lane junction also required attention. The Clerk will ask for quotations from the approved contractor.

28515

**Date of next meeting**

The next meeting of the Committee will be held on Tuesday 18<sup>th</sup> August, 2015 at 6.30pm

signed ..... dated.....

Committee Chairman



