

**MINUTES OF THE MEETING OF THE GENERAL PURPOSES COMMITTEE
OF WALBERTON PARISH COUNCIL HELD ON TUESDAY 9 MAY 2017 AT 6.30
PM IN THE PAVILION.**

In attendance: Cllrs Mrs Clark (Chair), Strickland, Mrs English, Mitchell,
Mrs Wallsgrove, Moores, Rogers
A. Pepler – Acting Clerk.

169/17 Apologies

None.

170/17 Declarations of interest in items on the agenda

Cllr Mrs English declared an interest in agenda item 8(2) – Op Watershed.

Cllr Mrs Clark declared an interest in agenda item 15 – Bus shelter.

171/17 Confirmation of minutes

The minutes of the General Purposes Committee meeting of 21 March 2017 were confirmed and duly signed by the Chair as being a true record.

172/17 Updates on actions agreed at last meeting

The Acting Clerk reported on the following minutes:

103/17. The asbestos survey conducted by Perry Analytical on 7/3/17 had been received. There were no remedial actions to take and some monitoring recommendations were made.

107/17. The twitten wall had been repaired by R Durdle Builders. It was agreed that an excellent job had been done. The two abandoned vehicles in the car park had been removed by Arun District Council.

Bellstran Ltd had repainted the 'no parking' hatch markings in the carpark. It was noted that they had been done in white and not yellow as requested.

108/17. He had written a formal letter to Walberton Pre-School granting permission to their request to increase the size of their fenced play area.

109/17. Play area splintered wooden top rails had been replaced.

111/17. Boundary clearing work at the allotments had been completed. In discussion with Cllr Rogers, it was not financially viable to pursue installation of a second water trough.

113/17. He had written to the householder of the overhanging hedge in Maple Road, which had since been cut back.

114/17. A revised quote for a new noticeboard in the phone box area beside the Barrack Row bus shelter had been requested and received.

173/17 Sussex Police

1. Cllr Mrs English reported that a burglary dwelling occurred in Prime Close, Walberton, at 8.45pm on 8 April 2017 when an elderly lady disturbed an intruder. Attempted break-ins occurred at a number of commercial premises in The Street, Walberton, on 13 April 2017.

2. Cllr Strickland had nothing to report on Community Speedwatch.

174/17 Pavilion Maintenance

1. Cllr Mrs Clark reported that there is a delay on the Sport England grant application of some 8 – 10 weeks, and she expects to hear further in June.

2. The Acting Clerk reported that all the tops of the cupboards had been cleared except some items belonging to Walberton School PTA, who were attending to this later in the week.

3. The Acting Clerk reported that the downpipe beside the back door and the leaking guttering at the rear had been repaired.

4. Work on the back door was discussed.

Resolved – Work to proceed. Extra keys to be requested.

5. The Acting Clerk reported that he had been informed by the headteacher of Walberton Primary School that some of their boys had been climbing on to the Pavilion roof. The school had spoken to those responsible and their parents, and letters of apology will be sent. It was agreed that the school had acted promptly and the action taken was satisfactory.

175/17

Walberton Task Force

Cllr Rogers had nothing to report.

176/17

Community Resilience

1. Cllr Mitchell reported that the group is mid-way through to completing the CR Plan. Most of the necessary information had been gathered and additional support had been secured. He expected finalisation in mid-June.

2. Cllr Mrs English declared an interest in this item.

Cllr Mitchell reported on Op Watershed and submitted a written report on some of the challenges with scope and quotes from OP Watershed and proposed Landbuild contractors. In it he highlighted issues that have caused the decision to continue the work to stall, as Landbuild have not wanted to fulfil a private quote with affected house owners. This was discussed and proposed options considered.

Agreed. Cllr Mitchell to speak with WSCC Cllr Whittington to raise issues regarding Landbuild.

177/17

Playing field / car park

1. A quote for grounds maintenance was considered.

Agreed. The quote from Richard May was accepted. The contract will be reviewed next year.

2. The request regarding the croquet field discussed. Cllr Mrs Wallsgrove highlighted issues regarding the proposed siting of the chestnut tree sapling, and more information on how it will function is required before a decision can be considered. The Acting Clerk to request further details on funding, marking, maintenance etc.

3. Cllr Mrs Clark agreed to continue to keep the chestnut tree sapling until the croquet field issues are resolved.

4. Cllr Mrs Clark reported that she had spoken to the red Cross regarding the hut. They confirmed in writing that the lease had expired in 1989, and they were only too pleased for it to be removed and disposed of on their behalf.

5. Cllr Moores agreed to let the Community Play Centre know that they can put their sign up at the car park entrance.

6. Cllr Mrs Clark reported that young BMX bikers had made a small dirt track on the playing field. Some of them had been spoken to and, if others are found cycling, they should be discouraged. The track should be removed if possible.

178/17

Play area

1. The latest inspection report was noted. The Acting Clerk reported that the top ring rubber on the two cradle swings were perishing. These are not functional parts of the swings and the options to repair, replace, or leave for the moment had been considered. Repair or replace the swings would be expensive, so it was decided to leave for the moment until repair or replace were necessary.

2. The Acting Clerk reported that the annual RoSPA will be done in June.

179/17

Village pond and green

1. Cllr Mrs Clark reported that repairs to the post and rail fence are in hand.
2. Cllr Mrs Clark reported that the door on the new dog bin provided by Arun District Council on the south side of the green adjacent to Eastergate Lane is not fit for purpose. The Acting Clerk to request a new bin.

- 180/17 Allotments**
Cllr Rogers reported that Susan Scragg was now the new chairman. There are 5 people on the waiting list. M Kennedy had completed the work on the northern boundary and the post work. A hole had appeared on the southern boundary which may have been caused by an animal. WSCC had put up a sign alerting people and that it was being dealt with.
Agreed. The Acting Clerk to invoice Allotments for the post work.
- 181/17 Rights of way**
No report received.
- 182/17 Tree warden**
No report received.
- 183/17 Bus shelter**
Cllr Mrs Clark declared an interest in this item.
A quote for a new noticeboard in the phone box area was considered.
Agreed. The quote submitted by Goodwood Workshop was accepted.
- 184/17 Correspondence**
1. Cllr Mrs Clark reported correspondence received from a Mr Gamble about the Village Hall lights being on all night. This had been referred to Mary Kendrick, who had responded. Cllr Mrs Wallsgrove will be going to the Village Hall AGM on 16 May 2017 to report on behalf of Cllr Mitchell referring to the Parish Council's Dark Skies Policy.
2. A request had been received from the Open Gardens committee to use the playing field and Pavilion over the OG weekend.
Agreed. Request granted, and no charge will be made. The Acting Clerk to inform the OG committee.
- 185/17 Any other business**
Request for payment of invoices on a list prepared by the Acting Clerk was considered and approved.
- 186/17 Date of next meeting**
6.30pm on Tuesday 27 June 2017 in the Pavilion.

Signed.....

Date.....

Chair