

DRAFT MINUTES SUBJECT TO APPROVAL BY THE COMMITTEE

**MINUTES OF A MEETING OF THE GENERAL PURPOSES COMMITTEE
OF WALBERTON PARISH COUNCIL HELD IN THE PAVILION ON 19th
JANUARY, 2016**

**Present: Councillors Mrs Clark (Chairman), Mrs Wallsgrove,
Siragher, Strickland, Rogers, Moores**

In attendance: Mr & Mrs A Blumer

02316 Apologies for absence

An apology was recorded from Councillor Ms English

02416 Declarations of Interests

Councillor Mrs Clark declared a personal interest in the bus shelter project

02516 Confirmation of the minutes

The minutes of the General Purposes Committee meeting held on 17th November, 2015 were approved and signed by the Chairman.

02616 Matters arising

1. Councillor Mrs Clark will order the CCTV cameras/signs
2. Councillor Siragher has a supply of the Dog Poo Fairy posters
3. The Fontwell Avenue road sign has gone missing – Councillor Mrs Wallsgrove will investigate
4. The Clerk will speak to the Finger Post Contractors for an update
5. Councillor Siragher will obtain a price for the lifting of the phone box to its new position.

02716 Sussex Police

1. The latest crime report was noted – mostly break ins to garden sheds
2. Councillor Strickland and Mr Kevin Durban-Jackson are now registered as co-ordinators of the Community Speedwatch Group. There are 12 volunteers who have now completed the on-line test, The co-ordinators will be meeting with Sgt. C Pipkin on 27th January when they expect to have some equipment training.

02816 Playing Field

Dog fouling is still a concern on the playing field.

02916 Highways Issues

The Chairman allowed Mr & Mrs Blumer to speak about the traffic about the traffic and parking problems in The Street adjacent to their home. This is the narrowest part of the Street and on 4 occasions their home has been struck by a vehicle. There are major problems with parking at school drop off/collection times and with users of the Holly Tree. The Chairman suggested that a single yellow line with time restrictions might be an acceptable solution. Mr Blumer will provide a plan of where such a line would be most beneficial in order for the Council to take this up with the Highways Authority. Councillor Siragher was concerned that traffic problems in the Street could delay emergency vehicles attending call outs.

- 03016 Play Area**
1. The December inspection report was noted.
 2. A review of the equipment in Walberton and Hunters mews will be undertaken – there is £6000.00 available to spend
 3. A meeting has been held with Playdale and quotations for a MUGA and some equipment for older children are awaited.
 4. The mole problem is getting severe. The Chairman has investigated using traps to try and eradicate the moles. Approval was given to purchase 6 traps at a cost of £17.50 each plus vat. The Clerk will ask Mr R May for a quotation to clear the molehills. If he is unable to undertake this work another contractor will be contacted.
- 03116 Pavilion maintenance**
1. Work has started on painting the outside of the changing rooms and repairing the windows. It was agreed that Mr T Aldridge be authorised to replace the window frame on the side wall. This will be in addition to the costs agreed.
 2. New doors will have to be considered soon.
 3. New halogen heaters will be considered and prices obtained.
- 03216 Fontwell Phone Box/defibrillator**
1. Quotations from SNR Builders to provide a new base £525.00 and to remove the old base and make good £475.00 were approved. The Clerk will obtain a start date. Cllr Siragher will obtain a price for the actual lifting of the box to its new site.
 2. Councillor Strickland reported that the second defibrillator grant had been awarded and that the equipment was fully funded.,
- 03316 Operation Watershed**
A meeting with Landbuild has been arranged for Monday 25th January
- 03416 Village Pond/Green**
1. Councillor Mrs Clark is hoping to meet with John Bentley and Mark Wardle within the next week to discuss progress on the Community Orchard.
 - 2 Councillor Strickland has applied for a Tesco grant to fund trees and some outdoor exercise equipment for adults.
- 03515 Bus shelter**
1. The Clerk is still waiting for WSCC to issue the licence.
 2. The contractor will be advised to start construction now that the grant has been awarded.
- 03616 Community resilience**
Councillor Siragher reported that the Home Office has prepared a pro-forma of what is required and he would be investigating this .
- 03716 Walberton Task Force**
no report available
- 03816 S106 funding**
Councillors considered items of Sports and Leisure equipment that could be financed by S106 payments should the proposed development at Fontwell Meadows proceed. The Chairman advised that only items not provided on site by the developers would be considered by Arun District Council. The Parish Council would need to own or hold

a licence on any sites put forward for the provision of equipment.

The Committee agreed:

1. A multi use games area (MUGA) on the playing field
2. An access track around the playing field
3. An all weather surface for the play area

Quotations will be obtained

03916 Correspondence

1. Southdowns Concert band had offered the Council the opportunity to provide refreshments and a raffle at their March Concert, retaining the revenue to use on a community project. Councillors felt unable to take up this opportunity and it will be offered to the Church.
2. Information on Brian's Mobile Bar Service was passed to Councillor Mrs Wallsgrove.

04016 Other Business

1. Councillor Mrs Wallsgrove has received complaints about the Seaford College bus collection in Fontwell causing residents problems. The Clerk was instructed to write to the College.
2. There is a problem again with litter opposite the filling station in Fontwell. A letter will be sent to the manager.

04116 Date of next meeting

The next meeting of the Committee will be held on 22nd March 2016 at 6.00pm in the Pavilion.,

signed dated.....

Committee Chairman

