

MINUTES OF A MEETING OF WALBERTON PARISH COUNCIL HELD IN THE PAVILION, WALBERTON, ON TUESDAY 26th NOVEMBER, 2013 AT 7.00 P M

Present: Councillors Mrs. May (Chair) Mrs. Sargeant, Mrs. Clark, Mrs. Norton, Siragher.

In attendance: District Councillor N. Dingemans
County Councillor D Whittington
Mr. R. Rogers
3 members of the public
PCSO Billingham, Sgt Ian Cheeseman

30113 Apologies for absence

Apologies were rerecorded from Councillors Treves, Roddham and Helyer

30213 Declarations of interests

None

30313 Confirmation of the minutes

The minutes of the Parish Council meeting held on 24th September, 2013 were approved and signed by the Chairman.

30413 Matters Arising

1. The Clerk has to obtain a third quote for the IT equipment
2. Sign for the Fontwell phone box advising days and times of the mobile library van needed. Councillor Mrs. Clark will make the sign with input from councillor Mrs. Norton.

30513 Co-Option of New Councillor

Mr. R. Rogers was co-opted as a parish Councillor and appointed to serve on the Neighbourhood Planning sub committee and the General Purposes Committee.

30613 Report from West Sussex County Council

County Councillor Whittington advised that the cycleway was on stream and that negotiations were currently underway with the National Trust. Maps of the Winter maintenance gritting routes will be sent to the Clerk for use in the office. In answer to a question from Councillor Mrs. Clark about a 20mph speed limit through the village, Councillor Whittington will send the Clerk the information describing the procedure to be followed to make an application.

30713 Report from Arun District Council

District Councillor Dingemans submitted the attached report.

The meeting was adjourned at 7.30 pm for public questions

The Chairman allowed Sgt Ian Cheeseman to introduce himself. He is now looking after all the Littlehampton Rural Area and hopes to have an additional constable allocated to his team to help with the workload. PCSO Neil Billingham expects to be based in the new Barnham Community Centre from later this week.

There were no questions from members of the public.

The meeting was reconvened at 7.40 pm

30813 Reports from Committee Chairs

Planning Committee

Councillor Mrs. Sargeant presented the minutes of the Planning Committee held on 29th October 2013.

The Conservation Area walks with Arun District Council's Conservation Planning Officer had been very useful.

Councillor Mrs. Clark asked about the planning application for an extension to the Cottage in West Walberton Lane. Councillor Mrs Sargeant had visited the site and there had been no objections by any of the neighbouring properties so the Committee had been minded not to object to the application.

Councillor Mrs. May had attended the "Cluster" meeting on 12th November which had also been attended by the three Neighbourhood Plan volunteers. The Plan process will start early in the New Year and a date needs to be set for the initial meeting. More volunteers will be needed. Councillor Mrs. Clark offered her services.

Finance Committee

Councillor Siragher presented the minutes of the Finance Committee held on 5th November 2013. A review of spending against budget predications showed the finances to be in good order. The January meeting will be to set budgets and to recommend a precept for the 2014-15 Financial Year.

General Purposes Committee

Councillor Siragher presented the minutes of the General Purposes Committee held on 1st October 2013

There were no questions

30913 Reports from other Organisations

Joint Downland Area Committee

The next meeting will be held on 2nd December 2013

Walberton Task Force

Mr. P. Brown advised that the task Force will be holding a working party every month. An appeal will be made in Parish News for more volunteers to join the team.

Allotments

Councillor Rogers reported that the Allotments Association had been grateful for the grant from the Parish Council and that this had been spent on additional fencing. If another grant is awarded this will be spent on car park improvements. There has been a district lack of

help from the landowner in cutting the boundaries of the allotment site, and this needs to be rectified.

Parish News
No report available

Village Hall
Councillor Mrs. Clark reported that the fireworks event had been good but the attendance had been down. Councillor Mrs. Clark read an e-mail she had sent to the Village Hall Committee with suggestions for changes and improvements for next year and the reply received from the Committee Chairman.

Community Playcentre @ Walberton
No report available

Flood Task Force
Councillor Mrs. Sargeant presented the attached report

Police Liaison
Already covered

- 31013 Multi Use Games Area**
The Clerk and Councillor Mrs. Clark have attended three presentations from manufacturers and two quotations have just been received but not yet looked at closely. The Clerk was asked to speak to Yapton Parish Council for information on their MUGA.
- 31113 Village Pond**
- 31213 Dog Control Order**
- 31313 West Sussex Association of Local Councils**
- 31413 Correspondence received**
1. Arun District Council electoral review implementation was noted.
 2. Village Hall fireworks event 2014 - 2nd November agreed
 3. Barnham Scouts request for additional evening
 4. Dogs Trust – free microchipping
 5. Arun District Council consultation on Polling Districts noted
 6. Cricket Club
 7. J Heathcote e-mail re Jubilee Wood and Royal Wedding Oak
- 31513 Other relevant business**
- 31613 Date of next meeting.**
The next meeting of the Parish Council will be held on 28th January, 2014

Signed..... Dated.....

Chairman of the Council