

DRAFT MINUTES SUBJECT TO APPROVAL BY THE COMMITTEE

**MINUTES OF A MEETING OF THE GENERAL PURPOSES COMMITTEE
OF WALBERTON PARISH COUNCIL HELD IN THE PAVILION ON 22nd
MARCH, 2016**

**Present: Councillors Mrs Clark (Chairman), Mrs Wallsgrove,
Siragher, Strickland, Rogers, Moores**

In attendance:

09616 Apologies for absence

An apology was recorded from Councillor Ms English

09716 Declarations of Interests

Councillor Mrs Clark declared a personal interest in the bus shelter project

09816 Confirmation of the minutes

The minutes of the General Purposes Committee meeting held on 19th January, 2016 were approved and signed by the Chairman.

09916 Matters arising

1. The Clerk has written to the Finger Post contractors asking for an update as the published telephone number is no longer taking incoming calls.

10016 Sussex Police

1. The latest crime reports are mostly thefts of tools from vans.
2. Councillor Strickland gave a report on the recent CSW activities which during March has resulted in 143 speeding infringements being recorded. Some 80% of these occurred in Yapton Lane.

10116 Playing Field/Car Park

1. The quotation from Landbuild to construct a path around the playing field at a cost of £33617.00 was considered and rejected.
2. The car park centre shrub bed was deferred to the next meeting.
3. The quotation from MH Kennedy & Son Ltd for grass cutting in 2016 - £95.50 + VAT per cut - was accepted
4. The appointed mole contractor has started work and mole activity is much reduced. Mr R May has started levelling off the mole hills in the play area. MH Kennedy & Son Ltd have been asked if they have any equipment which would facilitate this work.

10216 Highways Issues

1. Mr & Mrs Blumer will be asked to contact WSCC direct and seek a site meeting.
2. The Clerk has been approached by some parents who are concerned that there is no safe crossing point across the Street to the school. This will be explored with the Headteacher.
3. Overgrown hedges have been identified at Pipers Cottage, 6 Prime Close, The Old Vicarage, 11 Maple Road, Ingleside, The Dunhill site in Fontwell from bus stop to gate and the tri-angle of land near the Green. Owners will be identified and contacted.

4. The bus stop, east side of Yapton Lane, standing area needs some improvement. Authority will be sought from WSCC to put extra paving slabs.
5. The Police will be asked to take another look (in rush hour times) at the parking near the West Walberton Lane roundabout.
- 6 Councillor Strickland has spoken with Sgt C Pipkin about the speed in Yapton Lane
7. Councillor Mrs Clark has asked Peter Brown to respond to the Community Support Team's enquiry.
8. The Love West Sussex web site details have been included in the Parish News and on the Village website. Parishioners are using it to report issues such as pot holes.

10316 Play Area

1. The February and March inspection reports were considered. Terry Aldridge will be asked to undertake the seat repairs.
2. Quotations from Playdale for new equipment were considered. The committee resolved to accept the quotation value £5947.00 for the supply and installation of 1 x Air Rider and 1 x Timber Helvellyn.

10416 Pavilion maintenance

1. A through the door letter box will be installed.
2. The CCTV cameras and new security lights are working well.
3. Councillor Mrs Clark will investigate free standing oscillating portable halogen heaters.
4. Loft insulation will be considered and Councillor Strickland will source some grant funding.
5. New windows/secondary glazing and new main doors are required and prices will be obtained from Wizard Windows, Outside Interests and a Company in Rustington.

10516 Fontwell Phone Box/defibrillator

1. Councillor Strickland reported that the second defibrillator had now been delivered. The Clerk has to write to the Village Hall Committee to arrange installation
2. The new base for the phone box is being laid in 7th April. Councillor Mrs Wallsgrove and the Clerk will mark the exact spot.
3. Councillor Siragher has obtained a price of £110.00 to move the box.

10616 Operation Watershed

1. The final works have now been completed and the project came in at £442.00 under budget.
2. Councillor Mrs Wallsgrove and Mrs S Sargeant had attended a Joint Downland Committee flood meeting. All parishes will be receiving updated information. Councillor Rogers will be joining the Parish Flood Task Force.

10716 Village Pond/Green

1. The first planting session, for the Community Orchard was on 19th March and 10 trees were planted. The second planting session will be in 26th March. All trees have now been sponsored.
2. Some additional clearance work has been undertaken at the pond.
3. Councillor Mrs Wallsgrove will speak to her contact at Arun District Council to try and establish ownerships of the ditch and bank at the back of the Green. Some of the trees need urgent attention.

10816 Bus shelter

The base has been laid and construction work has started. It was agreed to include a notice board in the shelter. Compass Bus have agreed that the bus stop sign and timetable holder can be moved from their current location to the new shelter.

10916 Community resilience

Councillor Siragher is still working on the document and will report at the next meeting.

11016 Walberton Task Force

no report available

11116 S106 funding

Councillors considered items of Sports and Leisure equipment that could be financed by S106 payments should the proposed development a Fontwell be approved. With 50% of a possible total fund of £355,000.00 being made available Councillors agreed to ask for a multi use games area (large enough to incorporate a single tennis court) with floodlighting at £75000.00 ,an all weather surface for the play area at £50000.00 and a maintenance payment of £15000.00

11216 Correspondence

1. Dr C Hydes had written to the Council concerning play equipment. The Clerk will reply
2. Mr P Brown, Task Force Co-Ordinator, has been asked to reply to the Rights of Way maintenance request..

11316 Other Business

There was no other business for discussion.

11416 Date of next meeting

The next meeting of the Committee will be held on 3rdMay, 2016 at 6.00pm in the Pavilion.,

signed dated.....

Committee Chairman

